

Raymundo  
Martinez/EAC/GOV  
07/14/2005 09:58 AM

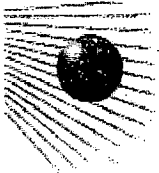
To Adam Ambrogi/EAC/GOV@EAC  
cc  
bcc  
Subject Fw: Summary from meeting this afternoon

RAY MARTINEZ III  
Commissioner  
U.S. Election Assistance Commission  
1225 New York Avenue, N.W., Suite 1100  
Washington, D.C. 20005

(202) 566-3100 (W)  
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— Forwarded by Raymundo Martinez/EAC/GOV on 07/14/2005 09:55 AM —



Paul DeGregorio/EAC/GOV  
07/14/2005 09:36 AM

To Raymundo Martinez/EAC/GOV  
cc  
Subject Fw: Summary from meeting this afternoon

Ray,

Sorry I missed the meeting with the disability groups. Amie said it went well. She provided me with the attached summary.

Paul

— Forwarded by Paul DeGregorio/EAC/GOV on 07/14/2005 09:35 AM —

Amie J. Sherrill/EAC/GOV  
07/13/2005 06:26 PM

To Paul DeGregorio/EAC/GOV@EAC  
cc  
Subject Summary from meeting this afternoon

following the meeting, Grant and I wrote this brief summary to bring you up to speed.

Amie J. Sherrill  
Special Assistant to Vice Chairman Paul S. DeGregorio  
U.S. Election Assistance Commission

020245

1225 New York NW - Suite 1100  
Washington, DC 20005  
(202) 566 3106



Summary of Meeting with Advocates for the Disabled Community.doc

020250

# Attachment

"Summary of Meeting with  
Advocates for the Disabled..."

previously provided

020251



Gracia Hillman/EAC/GOV

01/10/2005 05:58 PM

To Paul DeGregorio/EAC/GOV@EAC, Raymundo  
Martinez/EAC/GOV@EAC, DeForest Soaries  
Jr./EAC/GOV@EAC, Juliet E. Thompson/EAC/GOV@EAC  
Carol A. Paquette/EAC/GOV@EAC, sbanks@eac.gov,  
cc dmurphy@eac.gov, aambrogi@eac.gov, Spring A.  
Taylor/EAC/GOV@EAC

bcc

Subject Meeting With Nonprofits

Attached is the draft letter that will be sent to the executive leadership of various nonprofit organizations inviting them to meet with us on Monday, January 24.

Please feel free to email back to me any comments and edits to the letter. My plan is to begin sending out the letters tomorrow (Tuesday).

Via this email, I am asking Julie to make certain I have extended the appropriate invitation for this closed door meeting.

It is also my plan to have a copy of the invitation list for you at tomorrow (Tuesday) morning's Discussion Session.



Mtg with Nonprofits, Jan 11 Invite Ltr.doc

020252

January 11, 2005

**\*\*DRAFT\*\***

Line 1 Name  
Line 2 Organization  
Line 3 Street Address  
Line 4 City, State, Zip

Dear

The U.S. Election Assistance (EAC) Commissioners request your presence at a meeting to be held on Monday, January 24, 2005. The meeting will begin at 1:30 p.m., is expected to last about 90 minutes, and will be held at our offices at 1225 New York Avenue, NW, Suite 1100, Washington, DC 20005.

As you know, the Help America Vote Act of 2002 (HAVA) established EAC to make certain that the law is fully and effectively implemented. The work of your organization brings value to this process. We also feel it is extremely important to have a direct relationship with the executive leadership of the nonprofit organizations that are committed to ensuring that American voters have confidence in the integrity and fairness of our elections. We did not have the opportunity to have such a meeting in 2004 and want to make certain that we do so early in 2005, before we begin our aggressive schedule of public meetings and hearings.

While we want an opportunity to personally share with you the broad based components of our 2005 work plan, it is our desire to have a broader discussion of how America is fairing under HAVA. You have been invited as the head of your organization because it is important that we hear directly from you. Your perspectives inform and bring value to our work as EAC Commissioners. Recognizing that we all rely heavily on expertise within our organizations, you are welcome to bring a member of your staff with you but we also want to emphasize that it is your input that we seek.

I hope you will join us on January 24 and look forward to seeing you then. Please confirm your attendance with my office at 202-566-3111. We will also need to know the name of any one who will accompany you to the meeting. My assistant, Sheila Banks, will provide any additional information you might need.

Best wishes for a wonderful, peaceful and successful New Year.

Sincerely,

Gracia Hillman  
Chair

020253



"Susan Frederick"  
<susan.frederick@ncsl.org>  
07/19/2005 03:03 PM

To aambrogi@eac.gov  
cc "Trina Caudle" <trina.caudle@ncsl.org>  
bcc  
Subject NCSL Seattle Meeting

Hi Adam: Attached is the draft agenda for Seattle. Will Commissioner Martinez need a hotel room for either the night of the 16th or 17th or both? Let me know so we can reserve one for him. My assistant Trina Caudle will make sure he has a badge for the meeting, and of course, he is welcome to attend any of our functions while he is with us in Seattle. Here is a link to the general meeting page:

<http://www.ncsl.org/annualmeeting/>

Please don't hesitate to contact me or Trina (202) 624-8695 if you have any questions. Thanks.

Susan

Susan Parnas Frederick  
Senior Committee Director  
National Conference of State Legislatures  
444 N. Capitol Street, NW Suite 515  
Washington, D.C. 20001  
phone: (202) 624-3566  
fax: (202) 737-1069  
[susan.frederick@ncsl.org](mailto:susan.frederick@ncsl.org)  
Susan Parnas Frederick  
Senior Committee Director  
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fax: (202) 737-1069



[susan.frederick@ncsl.org](mailto:susan.frederick@ncsl.org) Seattle draft agenda v1.doc

020254

# NCSL REDISTRICTING AND ELECTIONS COMMITTEE



NATIONAL CONFERENCE *of* STATE LEGISLATURES

*The Forum for America's Ideas*

**NCSL Annual Meeting  
Seattle, Washington  
August 16-19, 2005**

## **2004-2005 COMMITTEE OFFICERS**

**Co-Chair:** Representative Tommy Reynolds, Mississippi

**Co-Chair:** Representative Dennis Ross, Florida

**Vice-Chair:** Senator Jeanmarie Devolites, Virginia

**Vice-Chair:** Representative Thad McClammy, Alabama

**Staff Co-Chair:** Mary Galligan, Kansas

**Staff Co-Chair:** Steve Miller, Wisconsin

**Staff Vice-Chair:** Karl Aro, Maryland

**Staff Vice-Chair:** John Bjornson, North Dakota

## **PRELIMINARY AGENDA**

**TUESDAY, AUGUST 16, 2005**

**8:30 am – 5:00 pm      Registration Open**

**5:00 pm - 10:00 pm      Welcome Reception: Seattle Sports Scene!**

**Qwest Field and Event Center and Mariners' Game at Safeco Field**

Seattle boasts two of the finest new stadiums, Qwest Field and Safeco Field. Qwest Field -- home of the Seahawks -- is set against a background of Puget Sound and snowy mountains. While you're waiting for the Mariners to take on the Kansas City Royals at Safeco Field (across the street from Qwest Field) you can enjoy interactive football games, larger-than-life football inflatables and the best slide burgers, foot-long hotdogs and fries in Seattle. Then, there's reserved seating for NCSL delegates and guests at the Mariners' game! Truly an evening to remember!

020255

**WEDNESDAY, AUGUST 17, 2005**

**8:30 am – 5:00 pm      Registration Open**

**7:30 am - 9:00 am      Continental Breakfast for All Delegates**

**8:30 am - 10:00 am      Opening Plenary Session**

Presiding: Delegate John Hurson, Maryland, President, NCSL

Keynote Speaker: Bill Gates

Bill Gates is Chairman and Chief Software Architect, Microsoft Corporation, Seattle. Gates started the world's leading software company in 1975. His vision and leadership have changed the way the world uses computers. The Bill and Melinda Gates Foundation, with an endowment of \$27 billion, is dedicated to global health and learning.

**10:15 am – noon      Efforts to Regulate Campaign Activity by “527s”**

In the 2004 election season, several so-called 527 organizations played prominent roles in both state and federal campaigns. Will federal efforts to reign in 527s impact state elections? Will legislative candidates and caucus campaign committees be covered by any federal reforms?

**12:00 pm - 1:00 pm      Lunch for All Meeting Participants**

Enjoy lunch and visit the exhibit hall! It features hundreds of exhibitors: businesses; public interest groups and associations; federal, state and local government agencies; trade associations; political groups; and consulting firms. Information and entertainment for all!

**1:15pm – 3:00pm      Innovative Approaches to Running Elections**

For nearly five years, states have worked diligently to reform the elections process. What are the most substantial changes and what top innovations should states look to replicate to improve the elections process?

Ray Martinez, Commissioner, Election Assistance Commission

Tova Wang, Century Foundation

Rebecca Vigil-Giron, Secretary of State, New Mexico

Miles Rappaport, Demos, New York

**3:00 pm – 4:15 pm      The Expanding Field of Election Law**



Elections have become increasingly litigious. What can states do to be prepared for court challenges in future elections? Will a judge decide your next race?

Dan Lowenstein, UCLA, California

Bill Gilkeson, North Carolina

Doug Chapin, electionline.org

**4:15 pm – 5:00pm**

**Business Meeting**

The Committee will consider important issue positions for NCSL's full membership to adopt as official policy. We will also discuss any potential Committee topics for the December meeting in Chicago, Illinois.

Presiding:  
Committee Officers

**THURSDAY, AUGUST 18, 2005**

**7:30 am - 8:30 am**

**Coffee Service for All Delegates**

**8:00 am – 5:00 pm**

**Registration Open**

**8:00 am – 9:00 am**

**The 2010 Census – What States should be doing *Now* to Prepare**

The Census Bureau is updating the geo-spatial files for your state and linking it to their Master Address File, the list of addresses used during the Census. This may have a profound effect on the redistricting data files. And a report on data products planned for 2006 for state legislative districts that will give you extensive new information about what your district look like demographically.

Cathy McCully, Chief, Census Redistricting Data Office, U.S. Census Bureau, Washington, D.C.

Linda Franz, Geographer, U.S. Census Bureau, Washington, D.C.

Bob LaMacchia, Chief, Geography Division, U.S. Census Bureau, Washington, D.C.

Deirdre Bishop, Census Redistricting Data Office, U.S. Census Bureau, Washington, D.C.

**9:00 am – 10:15 am**

**The Voting Rights Act and Redistricting**

020257

The Voting Rights Act, perhaps more than any other federal law, plays a major role in redistricting. Will the Act be changed or amended in the next couple of years? How much difference did it make in this round of redistricting compared to the 1990s?

**10:30 am – 11:45 am**

### **Redistricting by Commission – Pros and Cons**

Voters in several states may soon be considering redistricting reform measures designed to strip the power of redistricting from legislatures. Do commissions produce more competitive district plans? Are they truly independent?

**11:45 am - 1:15 pm**

### **Legislators' Luncheon**

Presiding: Senator Leticia Van de Putte, Texas, Vice President, NCSL

Biomedical Research and Economic Development

World-renowned researcher Leroy Hood and Nobel Laureate Lee Hartwell will share the latest trends in biomedical research and the impact this cutting-edge field can have on economic development.

Speakers:

Lee Hartwell, President, Fred Hutchinson Cancer Research Center, University of Washington, Seattle, Washington

Leroy Hood, M.D., President, Institute for Systems Biology, Seattle, Washington

**1:30 pm - 3:15 pm**  
Convention &  
Trade Center -- 620

### **Changing Demographics: What Lies in Store for States?**

Demographic forecasting is essential for making informed decisions on issues ranging from school enrollments to public employees' retiree benefits. Hear current thinking on the trends and their meaning for state policy. What do demographic trends tell us about 2011 redistricting?

Speaker:

William Frey, Research Professor, University of Michigan

**3:30 pm - 5:00 pm**

### **Concurrent Sessions**

- *LEGISLATOR TRAINING TRACK*--The Art of Public Debate
- Achieving Access to Prescription Drugs: Changing Roles for the States
- Cameras in the Capitol: The Legislative Perspective on Live TV Coverage
- Can Governments Break Their Addiction to Discriminatory Taxes?

- Driver Distraction: How Much is Too Much?
- Helping Children in Immigrant Families Succeed
- Maintaining Civility and Decorum
- Medical Liability: Finding Middle Ground
- Natural Gas Domestic Supply and Demand
- State-Tribal Relations: Strategies for Cooperation
- The ABCs of Protecting Financial Consumers
- The Impending Crisis for Higher Education
- The Methamphetamine Crisis
- The Price and Priorities of Government
- Your Own Personal Trainer For Technology

**6:30 pm - 9:30 pm**

### **A Taste of Washington Extravaganza**

Seattle Center: Pacific Science Center, Experience Music Project and the Space Needle

Discover the diversity of our magical city as we bring our most famous sites to you. At the Pacific Science Center you can delight in a tropical stroll with hundreds of butterflies, re-ignite your imagination with interactive exhibits or simply sit back, relax and dine with the dinosaurs. Experience the power and joy of music, in all its forms, at EMP, a one-of-a-kind museum. You can explore the amazing collection of popular music artifacts, create your own music, or get a taste of rock stardom. And, we have reserved the Space Needle's Observation Level just for you. Enjoy sweeping views of Puget Sound, Mount Rainer, the Cascade and Olympic mountain ranges, Lake Washington and, of course, Seattle.\* You will enjoy the smooth sounds of Seattle's famous jazz, mingle with the entertaining street performers, and stroll the famous Pike Place Market vendor stalls. Come, bring your family, and enjoy some of the best delicacies the Northwest has to offer.

\*Access to the Space Needle Observation Deck is limited to the first 2,000 people.

|                                |  |
|--------------------------------|--|
| <b>Friday, August 19, 2005</b> |  |
|--------------------------------|--|

**8:00 am - 9:00 am**

**Coffee Service for All Delegates**

**8:30 am - 10:00 am**

**Plenary Session**

Speaker: Uwe Reinhardt, James Madison Professor of Political Economy, Princeton University, Princeton, New Jersey

**10:15 am - noon**

**NCSL Annual Business Meeting**

**2:15 pm - 4:00 pm**  
**Convention &**  
**Trade Center Rm. 620**  
**CLE**

**Every Vote Counts**

History is filled with examples of elections decided by a handful of votes, sometimes by one vote. In 2004, several races, including the Washington governor's race, were decided by a fraction of a percentage point. How can states be sure statutes are adequate when the lightning bolt of a one-vote race strikes?

|                                  |
|----------------------------------|
| <b>Saturday, August 20, 2005</b> |
|----------------------------------|

**8:00 am - 9:00 am**

**Coffee Service for All Delegates**


**8:30 am - 10:00 am**

**Plenary Session**

**10:15 am - 12:00 pm**

**Nashville is Only Twelve Months Away!**

Promotional Event for the 2006 Annual Meeting in Nashville, Tennessee,  
August 15-19, 2006

 Laiza N. Otero/EAC/GOV  
07/26/2005 02:50 PM

Adam Ambrogi/EAC/GOV@EAC, Sheila A.  
To Banks/EAC/GOV@EAC, Edgardo Cortes/EAC/GOV@EAC,  
Grant T. Gelner/CONTRACTOR/EAC/GOV@EAC, Gavin S.

cc

bcc

Subject Hispanic Working Group Meeting

Greetings,

I just wanted to remind you that this Monday, August 1, 2005, we will be the Hispanic Working Group meeting from 1pm to 4pm, here at the EAC. If you plan on attending, please, let me know so I can have a count in terms of seating. If you have any questions or would like more information, please, feel free to contact me at your earliest convenience. I am attaching the agenda for the meeting and below I have listed the groups that will be represented at the meeting. Thank you!

**Participants:**

- California - L.A. County
- Congressional Hispanic Caucus Institute
- Congressional Hispanic Leadership Institute
- Institute for Puerto Rican Policy
- Rep. Charles Gonzalez's Office
- IFES
- LULAC
- Sen. Mel Martinez's Office
- MALDEF
- National Association of Latino Elected Officials
- NCLR
- U.S. Hispanic Leadership Institute
- VotoLatino
- William C. Velazquez Institute



Hispanic Working Group Agenda.doc

Laiza N. Otero  
U.S. Election Assistance Commission  
1225 New York Avenue, Suite 1100  
Washington, DC 20005  
(202)566-3126

020261



# **U.S. Election Assistance Commission**

## **Hispanic Working Group Meeting**

**August 1, 2005**

### **AGENDA**

**U.S. Election Assistance Commission  
1201 New York Avenue, N.W.  
Conference Room  
(12<sup>th</sup> St, NW and New York Ave, NW)  
Washington, D.C. 20005**

This half-day meeting will provide guidance to the EAC as it potentially focuses on research under Section 311 and 312 of HAVA, as well as research under Section 241 and NVRA responsibilities under Section 802. The working group will review two works currently in progress, the readability and usability of the National Mail-In Registration form and the review of the updated List of Translated Election Terms. The working group will assist the EAC in the identification of "Best Practices" relating to methods of effective administration of Federal elections impacting the Hispanic and Spanish-speaking communities.

### **Monday, August 1, 2005 (Conference Room)**

1:00PM – Welcome – Vice-Chair Paul DeGregorio, and Tom Wilkey, *Executive Director*

1:15PM – EAC background information – Julie Thompson, *General Counsel*

1:30PM – EAC research activities and meeting objectives – Laiza N. Otero, *Research Associate*

1:45PM – Introductions by working group members

2:00PM – Discussion – led by Commissioner Ray Martinez

- Discussion of election administration issues that affect Hispanic and Spanish-speaking voters; recommendations for studies and activities
- Identification of Best Practices relating to methods of effective administration of Federal elections impacting Hispanic and Spanish-speaking voters
- Readability and usability of the National Mail-In Registration form
- Review of the List of Translated Election Terms

4:00PM – Adjourn meeting

020262

## Working Group – Topics for Discussion

- I. HAVA Section 241 – Studies and other activities to promote effective administration of Federal elections
  - This section allows the Commission to carry out studies and other activities with the goal of promoting effective administration of Federal elections. Effective administration methods are to be the most convenient, accessible, and easy to use for voters, including voters with limited proficiency in the English language [§241(a)(1)]. Two of the election administration issues described for study in §241(b), directly refer to voters with limited proficiency in the English language [§241(b)(5) and (b)(14)]. The former describes “methods of ensuring the accessibility of voting, registration, polling places, and voting equipment to all voters” including voters with limited proficiency in the English language. The second issue described is the “technical feasibility of providing voting materials in eight or more languages for voters who speak those languages and who have limited English proficiency.”
  - **Question 1:** What methods do you consider effective in ensuring the accessibility of voting, registration, polling places, and voting equipment to Hispanic and Spanish-speaking voters? – Discuss accessibility for minority language speakers for each component.
  - **Question 2:** What resources are there currently to assist Hispanic and Spanish-speaking voters? How do you rate their level of accessibility?
  - **Question 3:** What materials have proven to be the most effective in your communities in assisting Hispanic and Spanish-speaking voters? - Discuss what would constitute “Best Practices” in each of the areas mentioned before.
  - **Question 4:** What recommendations do you have for research purposes relating to these topics in §241?
- II. HAVA Section 302(a) – Provisional voting
  - If the name of an individual does not appear on the official list of eligible voters at the polling place where he declares to be a registered voter or an election official asserts that the individual is not eligible to vote, such individual shall be permitted to cast a provisional ballot. The section further describes the process by which a voter may cast a provisional ballot.
  - **Question 1:** What particular concerns do Hispanic and Spanish-speaking voters have in regards to provisional ballots? – Some areas to discuss may be provisional voting process, ballot counting, and accessibility of information regarding how the vote was counted.
  - **Question 2:** What type of assistance would be most effective in providing guidance for these voters regarding provisional voting? – Identify “Best Practices.”
  - **Question 3:** What recommendations do you have for research purposes relating to provisional voting?
- III. HAVA Section 302(b) – Voting information requirements
  - Per this section, the following voting information has to be publicly posted at each polling place on the day of each election for Federal office: a sample version of the ballot that will be used for that election; information regarding the date of the election and the hours during which polling places will be open; instructions on how to vote, including how to cast a vote and how to cast a provisional ballot; instructions for mail-in registrants and first-time voters under section 303(b); general information on voting rights under applicable Federal and State laws, including information on the right of a person to cast a provisional ballot and instructions on how to contact the appropriate officials if these rights are alleged to have been violated; and general information on Federal and State laws regarding prohibitions on act of fraud and misrepresentation.
  - **Question 1:** How many States and/or jurisdictions voluntarily provide all or some of the above voting requirements in Spanish? How accessible are they to Spanish-speaking voters?
  - **Question 2:** For jurisdictions covered under section 203 and/or section 4 of the VRA, how effectively are the required voting information materials translated and how available are they to voters? What resources do these jurisdictions utilize to ensure the cultural and linguistic appropriateness of the translated materials?
  - **Question 3:** What materials have proven to be the most effective in your communities? - Identify “Best Practices.”

- **Question 4:** What recommendations do you have for research purposes relating to voting information requirements per §302(b)?

IV. HAVA Section 303(b) – Requirements for voters who register by mail

- If an individual registers to vote by mail and has not previously voted in an election for Federal office, or the individual has not previously voted in such an election in the jurisdiction and the jurisdiction is located in a State that does not have a computerized list that complies with the requirements of §303(a) the voter will have to submit a copy of an accepted form of identification along with their registration or present the identification in person at the polls on the day of elections. If the person does not have an accepted form of identification when he or she goes to vote at the polls, the individual may cast a provisional ballot. If the person is voting by mail and did not submit identification upon registration the ballot shall be counted as a provisional ballot in accordance with §302(a). Section 303(b) lists the following as forms of identification: current and valid photo identification, current utility bill, bank statement, government check, paycheck, or other government document that shows the name and address of the voter. However, the requirements shall not apply if a voter submits with their registration either a driver's license number or at least the last 4 digits of their social security number and the local election official matches the information with an existing State identification record bearing the same number, name and date of birth as provided in such registration.
- **Question 1:** How have States expanded the above requirements to require voter identification of all voters when they go to cast a vote in person?
- **Question 2:** How have voter identification requirements impacted Hispanic and Spanish-speaking voters?
- **Question 3:** What type of assistance would be most effective in providing guidance for these voters regarding voter identification requirements? – Identify "Best Practices."
- **Question 4:** What recommendations do you have for research purposes relating to voter identification requirements?

V. The National Voter Registration Act (NVRA) was passed by Congress in 1993. It was intended to provide more opportunities for all qualified Americans to register to vote in a manner and method convenient to them. Specifically, NVRA creates a single mail-in form that all states must accept; it places requirements for how state deal with registrations for elections; and it calls on designated state agencies, such as motor vehicle agencies, social welfare and handicapped outreach agencies, as well as military recruitment offices to register qualified individuals to vote.

- Translation of Federal Mail-in Form. The Federal Form created by NVRA needs to be provided in English and Spanish. The Federal Elections Commission, as well as the EAC hired translators to adapt the approved English form to Spanish. Complaints have emerged that a literal translation of the English form is not appropriate for readability and usability purposes. In addition to the form itself, the individual state instructions need to be vetted for the same concerns, usability, understanding of election terms in Spanish, and clarity of instructions.
- **Question 1:** What constitutes a "good translation" or a "legal translation"—word-for-word, or whether the meaning of the requirement expressed is clearly stated?
- **Question 2:** Have groups encountered "best practices" in translating their materials for Spanish-language audiences?
- **Question 3:** Are there any rules on adapting English-approved language to Spanish-translation that is translated for usability, not word-for-word?
- **Question 4:** Do the state offices that receive the mail-in form appropriately contact voters with errors on the Spanish mail-form? (Dedicated Spanish-speaking employees; letters or calls to registrant by Spanish-speaking professional.)
- **Question 5:** What recommendations do you have for research purposes relating to this registration form?

VI. Section 301(a)(4); Alternative Language Accessibility. This provision of HAVA specifies that the voting systems used in federal elections shall provide the alternative language accessibilities specified in section 203 of the Voting Rights Act. This requires that the covered jurisdiction--hundreds of counties, and three entire states--have access to the Spanish-language capabilities on the voting system.



- **Question 1:** How are states able to translate the ballot measures on the voting systems? How would a direct translation of the form interact with a readable Spanish-version of the ballot measure—or election instructions on the DRE or optical scan system?
- **Question 2:** How do localities provide for non-printed language accessibility at the polling place to help them use the voting system (Poll workers, dedicated phone lines with Spanish-language accessibility)?
- **Question 3:** What resources do local election officials utilize to ensure the language on the voting systems is translated appropriately? – Identify “Best Practices.”

VII. The combination of 301(a)(3) [requiring the voting system—DRE or otherwise—to be at least one-per polling place in 2006] and 301(a)(4) [requiring that at each voting system provides alternative language accessibility] means that at least one machine per polling place has accessibility for minority language individuals.

- **Question 1:** This means that even in the jurisdictions not covered by Sec. 203 of the Voting Rights Act, there is the capability for a minority language provision on those voting systems. While not required by law, have groups considered working with local election officials to have a Spanish language option included in growing Spanish-language populations?
- **Question 2:** Have groups done studies to see, aside from the Sec. 203 of the VRA covered territories, the counties where there is an emerging Spanish-speaking population, but no Spanish-translated election materials?



"Patti Simon"  
<patti.simon@sencer.net>  
01/03/2005 09:45 AM

To aambrogi@eac.gov  
cc  
bcc  
Subject FW: STEM of Democracy Meeting in Chicago

Happy New Year, Adam.

I sent the following e-mail in mid-December regarding the STEM of Democracy meeting that we have planned in Chicago for February 10<sup>th</sup>. We would very much like to have you and/or Ray attend this meeting. I understand that between the Washington election and the holidays, things may have been pretty hectic for you both.

Can you please check your schedules and let me know if you will be available to attend this meeting? If you would like, I'd be happy to send another e-mail to Ray as a reminder.

I hope you had a great holiday season and I look forward to hearing from you soon. I am hopeful that we will see you and Ray in Chicago.

All the best,

Patti

Patti Simon

Deputy Director

National Center for Science and Civic Engagement

1604 New Hampshire Ave., NW

Washington, DC 20009

[patti.simon@sencer.net](mailto:patti.simon@sencer.net)

(Phone) 202-483-4600

(Fax) 202-483-1800

-----Original Message-----

**From:** Patti Simon [<mailto:patti.simon@sencer.net>]

**Sent:** Thursday, December 16, 2004 3:11 PM

**To:** 'rmartinez@eac.gov'

**Cc:** 'aambrogi@eac.gov'

**Subject:** STEM of Democracy Meeting in Chicago

Dear Commissioner Martinez,

David Burns asked me to extend an invitation to you and Adam to attend a meeting that we are convening in Chicago on February 10, 2005 for the STEM of Democracy project.

020266

This meeting will gather academic leaders and faculty members who are interested in developing the STEM of Democracy idea, testing it out, and developing materials that will assist faculty who want to teach "through" some of the contested issues and continuing challenges in our democratic system "to" learning in STEM fields.

At this meeting, we plan to:

- Explore the STEM of Democracy idea more intensively,
- Discuss the possibility of a special session at our SENCER Summer Institute 2005,
- Identify existing courses that feature issues that are related to the STEM of Democracy idea, and
- Consider what resources faculty members would need to develop a STEM of Democracy project or course at their institution.

We have already heard from a number of interested parties, including those who were involved in our EAC proposal. We expect this meeting to be a small and informal gathering that will generate thoughtful conversation and robust planning.

I have attached an article from our October e-newsletter that David wrote about this project. I think you'll both enjoy it.

David asked me to convey to you how much we would appreciate your participation in this meeting. He also asked me to send you his warm holiday wishes to you and your families.

Please let me know if you are able to attend the meeting or if you have any questions. I look forward to hearing from you and I wish you happy holidays!

Patti Simon

Deputy Director

National Center for Science and Civic Engagement

1604 New Hampshire Ave., NW

Washington, DC 20009

[patti.simon@sencer.net](mailto:patti.simon@sencer.net)

(Phone) 202-483-4600

(Fax) 202-483-1800

<<...>>



STEM of Democracy.pdf

020267

# The National Center Needs Your Help in the Development of a New Project: The STEM of Democracy

Wm. David Burns

As I write this, it's just two weeks from November 2, our next national election day. Voting has already begun and serious controversies about voting began even before the voting did.

Our edition of this morning's *New York Times* offers testimony to this: It carries an article about a legal challenge to New Jersey's electronic (touch-screen) voting machines (the lawsuit questions their accuracy and reliability and calls for verification" or receipts, you could say). A second report details problems with Florida's early voting system. The front page features a photo of President Bush's parents and lots of other people waiting in line to cast their votes in Texas—fully 15 days before November 2.

For me, this image of "early voting" morphed the traditional meaning of "election day" into "election deadline." It stimulated other thoughts about intended and unintended consequences: The goal of increasing voter turnout and participation rates by being attentive to the complexities of modern life and our many competing schedules and commitments argues for these "convenience-enhancing" reforms (and the growing use of "absentee" ballots). But do these reforms have the effect of "privatizing" or atomizing what in the past, at least, was largely a public event? Does this deprive us of one of the few civic events common to people from all walks of life? Will we soon be changing what was private act carried out in public into a private act carried out privately? And if so, does this matter? What role does technology play in all this? How do people's views of technology affect their appraisal of the legitimacy of processes in which the most advanced technologies are employed? How does our view of science and the advances that science has made possible affect our confidence in the quality of "scientific" results?

It makes sense that we'd be thinking about elections and voting as we begin the first national election since 2000. There are many sources for this heightened attention: Public discourse has lately tended to equate widespread voter participation and the capacity to conduct fair elections with democracy, itself. The suggestion is that voting is in some profound way an essential—and to listen to some commentators, nearly a sufficient—indicator that a state has a democratic form of government. Think of the importance being attached to the inauguration of free and direct presidential elections in Afghanistan and the promise of a national legislative election in Iraq in January as markers of the emergence of these states as modern democracies.

We know that having elections is a necessary, but by itself an insufficient, specific indicator of a democratic regime (the former Soviet Union had any number of elections and, to the best of my recollection, none of them were cliffhangers and nobody questioned the ballot designs!)

It is inconceivable to Americans, however, that we could have a democracy without our constitution, our democratic institutions, and elections that genuinely assessed and represented with considerable accuracy the will of the people who participate in them. Elections really do matter in a democratic state; they are not exercises in civic somnambulism.

Suppose that, on November 3rd and in the days that follow, we lack a clear winner in our presidential election and are faced with serious challenges regarding the process and the technologies employed in the complex "system" of voting, as well as serious doubts about the accuracy and legitimacy of the results. Suppose we have a result that, for many, calls into question the tradition of non-direct election of our national leaders. In that event, the need for serious academic attention to these issues will be manifestly evident. We won't need to make a case for curricular attention. Rather, I expect we'll be faced with a demand for such attention.

Suppose that none of the above happens, or at least, none of it happens to an extent that keeps the results in serious doubt. Assume the election goes off without a hitch, most of us are satisfied with its legitimacy, and, for some of us at least, we're even happy with the results. In that eventuality, we'll need other stimuli and other vehicles to encourage students to learn about this dimension of our civic life. One source of encouragement might come from the possibility that the study of democracy and its institutions (including voting) could lead to some real learning in the STEM disciplines.

***"What terrific candidates  
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(Continued on next page.)

## The STEM of Democracy (cont.)

SENCER offers an attractive platform in either eventuality. What terrific candidates elections and other mechanisms of democratic participation are as complex, contested, capacious civic issues that can be illuminated by what those who know mathematics, statistics, systems engineering and design, computer sciences, and the social sciences can teach! Regardless of what happens in November, it is more than fair to say that elections have become terrific examples of what June Osborn once called, "multidisciplinary trouble."

We know this to be true because last Summer at Santa Clara a group of about 30 participants in SSI-2004 met to discuss what science, mathematics and public policy could be taught "through" a focus on voting, elections, proportional representation, districting, the conduct of the decennial census, and a host of other elements of our Republic's institutions and forms of governance. The list generated by the group was extensive, wide-ranging and impressive. (We'll be publishing a summary gleaned from the discussions by Richard Keeling in a future e-newsletter.) In that meeting, thanks to Ed Lorenz of Alma College, our group even got to inspect a ballot from Canada—something that led many of us to reflect that we'd never seen a ballot other than the ones we'd used ourselves (and, of course, many of us have voted without a ballot at all, in the traditional sense)! This offered subtle testimony to our parochialism ("doesn't everybody vote they way I do?") and to how lightly and occasionally most of us give any serious thought to these issues.

The conversations in Santa Clara ranged widely, from controversies about source codes and verification, to systems theory, to ideas about "fairness" that emerge from advanced algebra. They touched on a set of semiotic and philosophical questions about what we think voting really means or signifies and why or whether it ought to matter at all.

With this in mind and the encouragement of the participants in that August 8th meeting, we at the SENCER national center are now developing ideas and soliciting interest in what we are calling the "STEM of Democracy Project." What's in a name? In this case, we are saying STEM for at least two reasons: The first, of course, is that, in many important respects as suggested above, the act of voting is the basic "stem"—as in the main trunk of a plant—of democracy. Voting is one of the elemental, functional expressions of one's personal participation in the governance of a state, especially a democratic state. Voting is a stem in the sense that so much else flows from, or grows from, the act of casting a ballot.

In spite of this, up until just recently, voting has failed to get the attention it should in many college programs to encourage "civic engagement" and service learning, often, it seems, because voting is denigrated as purely instrumental ("high school civics") and doesn't qualify as, to use Benjamin Barber's phrase, "strong democracy." This is unfortunate because the downplaying of voting may have itself resulted in decreased voter participation. If it were up to college students with their current <30% participation rates in national elections to "water the stem of democracy," the results would be an even more wilted plant, indeed.

It will be interesting to see what the participation rates will be among college students this year—rates that will reflect, to be sure, both the heightened interest in this year's race, but also a concerted effort to rectify the old denigration of voting, itself. One of many such efforts to increase student participation in the process is the college initiative of the United States Election Assistance Commission, which has awarded modest grants to some 15 institutions to engage college students as poll workers in local election districts. We look forward to having the reports of these efforts.

That's the "stem." The capital S-T-E-M in the STEM of Democracy, as SENCER e-newsletter readers will surely know, refers to a second meaning. In this case STEM refers to the fields of science, technology, engineering and mathematics—all areas of concern for higher education, in general, and the specific areas of focus of the National Science Foundation's work in improving undergraduate education, in particular. We want to highlight the idea of elections as the stem of the democratic process, just as we claim that an academic focus on elections will help organize and improve learning in the STEM fields.

This is, of course, the fundamental SENCER ideal and goal.

We think the right place or locus for this project is where the other SENCER courses and projects are: the classroom and, to the extent that it is feasible, the surrounding community as sites and beneficiaries of community based research.

***"Voting is one of the elemental,  
functional expressions of one's personal  
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(Continued on next page.)

## The STEM of Democracy (cont.)

We need your help to develop this idea, gather people interested in testing it out, and create materials that will assist faculty who want to teach "through" some of the contested issues and continuing challenges in our democratic system "to" learning in STEM fields. Here's what we need from you:

First, we need to hear from you if you are currently teaching a course or even part of a course that features issues that we are loosely gathering under the heading STEM of Democracy. Could you contact us, share your syllabus and assessment results, consider nominating your project/course as a model, or at least let us know what you are doing?

Second, we need to know if this idea interests you and if you'd be interested in exploring it more intensively with other scholars via e-mail or, if we can arrange it, at a meeting or two, or in a special session at our SENCER Summer Institute 2005 or other regional meetings or disciplinary gatherings.

*"We need your help to develop this idea, gather people interested in testing it out, and create materials that will assist faculty who want to teach "through" some of the contested issues and continuing challenges in our democratic system "to" learning in STEM fields."*

Third, we'd like to know what resources you think you would need to consider developing a stem of democracy project or course on your campus. Would a backgrounder that identifies what might be taught and how that teaching would improve learning in mathematics, statistics, engineering and the social sciences be useful to you and your colleagues? Do you have any authors to recommend, resources to call attention to, other suggestions?

Fourth, while we can easily think about how the knowledge residing and being developed in mathematics, statistics, computer science, social science and engineering have great relevance to the issues in democracy (and while Barbara Tewksbury's course model on geology and its relationship to development is suggestive of still other dimensions of this issue), it isn't clear how the canonical elements in

biology, chemistry, and physics, to pick three big domains, can be illuminated or taught through the issues raised by elections, voting technology, proportional representation and other issues. But let me be quick to say that I suspect this condition has a lot to do with the failure of my imagination and the limits of my knowledge. So, if you have any suggestions, hunches, or evidence, by all means, please share them with us and we'll share them with others, as well.

Please forward this request to others on your campus and elsewhere who may have an interest and contact me by e-mail ([david.burns@sencer.net](mailto:david.burns@sencer.net)), telephone (732) 873-1539 or letter (National Center for Science and Civic Engagement, 215 Market St, 4th Floor, Harrisburg, PA 17101.)

We've often said that SENCER seeks to deal with two great trends that appear to be colliding with one another: (1) the alarming decline in the study in the STEM disciplines by American college students, almost none of whom take any more than the most basic required courses (this is true for science and math majors, as well), a condition that is aggravated by the poor retention of science and mathematical knowledge and skills by those who are only minimally exposed to science learning, and (2) the growing number of highly complex and often hotly contested matters of civic concern that are either in some way created by advances in science, engineering, mathematics and technology and/or that require some advanced knowledge in one or more STEM field in order to craft and implement the best possible policies, laws or regulations. Elections and modern possibilities for voting have now become perfect exemplars of the issues covered in the second trend. We in the SENCER National Office and the Center look forward to hearing your thoughts and suggestions on these matters and to working with you to develop the STEM of Democracy Project in the coming year.

Oh, and don't forget to vote on November 2nd, unless you've done so already!

020270



"Patti Simon"  
<patti.simon@sencer.net>  
12/16/2004 03:11 PM

To rmartinez@eac.gov  
cc aambrogi@eac.gov  
bcc  
Subject STEM of Democracy Meeting in Chicago

Dear Commissioner Martinez,

David Burns asked me to extend an invitation to you and Adam to attend a meeting that we are convening in Chicago on February 10, 2005 for the STEM of Democracy project.

This meeting will gather academic leaders and faculty members who are interested in developing the STEM of Democracy idea, testing it out, and developing materials that will assist faculty who want to teach "through" some of the contested issues and continuing challenges in our democratic system "to" learning in STEM fields.

At this meeting, we plan to:

- Explore the STEM of Democracy idea more intensively,
- Discuss the possibility of a special session at our SENCER Summer Institute 2005,
- Identify existing courses that feature issues that are related to the STEM of Democracy idea, and
- Consider what resources faculty members would need to develop a STEM of Democracy project or course at their institution.

We have already heard from a number of interested parties, including those who were involved in our EAC proposal. We expect this meeting to be a small and informal gathering that will generate thoughtful conversation and robust planning.

I have attached an article from our October e-newsletter that David wrote about this project. I think you'll both enjoy it.

David asked me to convey to you how much we would appreciate your participation in this meeting. He also asked me to send you his warm holiday wishes to you and your families.

Please let me know if you are able to attend the meeting or if you have any questions. I look forward to hearing from you and I wish you happy holidays!

Patti Simon

Deputy Director

National Center for Science and Civic Engagement

1604 New Hampshire Ave., NW

Washington, DC 20009

[patti.simon@sencer.net](mailto:patti.simon@sencer.net)

(Phone) 202-483-4600

020271

(Fax) 202-483-1800

<<...>>



STEM of Democracy.pdf





"Jennifer Collins-Foley"  
<collinsfoley@yahoo.com>

08/02/2005 04:49 PM

To "Adam D. Ambrogi" <aambrogi@eac.gov>

cc "Tracy Warren" <arquatus@earthlink.net>, "Tracy Warren"  
<arquatus@verizon.net>

bcc

Subject Polworker Institute Update Plus Request for Meeting with  
Commissioners

Hi Adam! Hope all is well with you.

FYI, here is a letter we sent to The Pollworker  
Institute board last week. You'll see a mention of  
possible work with the EAC. (I have not followed up  
with Karen LD but it's on my "To Do" list!)

Also attached is a letter to Commissioners DeGregorio  
and Martinez with a request for a meeting regarding a  
project that the PI is doing for the Pew Charitable  
Trust. (We'll be sending a hard copy to each  
COMmissioner and to Tom Wilkey but wanted you to see  
that it is on its way. I'll also be sending an email  
to Tom re this project.) Pew has contracted Tracy and  
me to conduct a feasibility study to assess whether  
initiatives targeting the implementation of statewide  
voter registration systems could significantly and  
measurably enhance voter enfranchisement and reduce  
the registration problems that have plagued U.S.  
elections. We are interviewing policy makers, election  
officials, vendors, the advocacy community, etc.

We hope that at least Commissioners Martinez and  
DeGregorio and Tom Wilkey can find time to meet with  
us. I know there is little time to spare in between  
Hearings!



Best Regards, Jennifer July 29 2005.doc EAC DeGregorio.doc EAC Martinez.doc

020273

**The Pollworker  
Institute**

REALIZING THE  
POTENTIAL OF  
AMERICA'S  
POLLWORKERS

1101 15<sup>th</sup> Street,  
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20005

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379 9974

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Connie Schmidt

Richard Soudriette

Jennifer Collins-Foley,  
President

July 28, 2005

"Dear Pollworker Institute Board of Directors and Board of Advisors,

**- UPDATE ON THE POLLWORKER INSTITUTE -**

**1) New Friends and Old Friends.** First, the new friends.....We are fortunate to be adding Richard Soudriette, Warren Furutani and Connie Schmidt to our Advisory Board.

*Richard Soudriette* has served as the President of the International Foundation for Election Systems (IFES) since 1987. IFES is an internationally respected nonpartisan, nonprofit organization that has developed and implemented comprehensive, collaborative democracy solutions in more than 100 countries. One of IFES's many strengths is its extensive experience in the capacity building and professional development of election officials around the world.

*Warren Furutani* is President of the Los Angeles Community College system and is a long time advocate of community colleges, voter-friendly polling places and, in particular, college pollworker programs. He has been instrumental in the growth of L.A. County's College Pollworker Program partnership with the community college system.

*Connie Schmidt* recently retired as Registrar of Voters in Johnson County Kansas where she developed nationally respected voter service programs and voting system integrity standards. She has a particular commitment to and enthusiasm for innovative pollworker recruiting and training. Connie has already spoken with Johnson County's new Registrar and is confident we can count on them to be a pilot program.

*And old friends.....*We are proud to announce that one of

our founding Board members, Tom Wilkey, has been selected to serve as the first Executive Director of the U.S. Election Assistance Commission. While we are THRILLED for Tom, we understand his decision to resign from the Board of the Pollworker Institute. *We wish him all the best in his new venture!!*

**2) We've landed our first project!** The Pollworker Institute's Jennifer and Tracy are currently conducting a feasibility study for the Pew Charitable Trusts. The purpose of the study is to assess whether initiatives targeting the implementation of statewide voter registration systems could significantly and measurably enhance voter enfranchisement and reduce the registration problems that have plagued U.S. elections. The result will be an internal Pew document so sorry we won't be able to share it with you all .....but what a great experience for us!

**3) New Collaboration.** We formalized a Memorandum of Understanding with the International Foundation for Election Systems (IFES) this week. IFES will provide in-kind contributions such as office space, phones, copy machine, website design, etc. We are grateful to be affiliated with such a terrific organization. Being on-site means we will also be able to easily brainstorm and collaborate on possible U.S. election administration projects with IFES' Director of Programs, Scott Lansell, staff and consultants. Our new address is: The Pollworker Institute, 1101 15<sup>th</sup> Street, Suite 115, Washington, DC 20005. Phone will be: (202) 350-6700, (Tracy x 6671 and Jennifer x6672).

**4) New partners.** We have a new partner in Iowa. Professor David Redlawsk from the University of Iowa is very excited about the possibility of working with us. Professor Redlawsk is a political psychologist whose primary line of research focuses on how citizens process political information in order to make a voting decision. He has been offering students academic credit for substantive community service so is an experienced resource for us. He has offered to approach the Johnson County Auditor, Tom Slockett, to encourage him to join the program. We'll keep you posted.

**5) Funding and Update on Pilot Projects.** Fiorello Consulting has been representing us as fundraising consultants since May. Cliff Hash and Patti Fiorello are optimistic about the possibility for funding in the near future. However, since we have not received funding to date, we are going to re-adjust our hope to conduct pilot programs this Fall. But stay tuned.....we still hope to implement 5 or 6 terrific pilot programs in the Spring of 2006! And in the meantime, we have been granted our 501(c)(3) status by the IRS so we're ready for whenever the funds come rolling in.

**6) Possible project with US Election Assistance Commission.** Tracy and I met in May with the EAC regarding a possible College Pollworker Project which would involve developing a "How To" manual for organizing a College Pollworker Program. It would include calendars, check lists, models - for large and small jurisdictions. The project may include delivering such a manual at regional conferences which would involve brainstorming among election officials and reps from academic institutions and some possible training the trainers. We anticipate an RFP hitting the streets any day now. Again, we'll keep you posted!

**7) A new twist on the Concept.** We are discussing collaboration with the American Association of University Professors. General Secretary Roger Bowen has received a small Carnegie grant to explore the possibility of a program to recruit college professors to serve as pollworkers. The best of all worlds would be to merge their idea with ours.....the professors would invited students to "do like I do" and serve along with them as part of the academic course.

**8) Possible International Work.** In an unexpected turn of events, an international for-profit democracy building firm called "Democracy International" was intrigued by our concept and requested permission to list the Pollworker Institute as a partner/resource for a 5 year USAID "IQC" (Indefinite Quantity Contract) for international democracy building programs. We always thought that we would someday like to get in to pollworker issues at international levels but did not know it would happen this soon. We'll keep you posted. It may be some time before Democracy International knows if it has been selected as an IQC holder.

Please call us if you have any questions or suggestions!

Best Regards,

Jennifer Collins-Foley, President, (540) 379-9974  
Tracy Warren, Executive Director, (202) 462-2735

C: Tom Wilkey, U.S. Election Assistance Commission  
David Redlowsk, University of Iowa  
Roger Bowen, AAUP  
James Walters, Montgomery County

## **The Pollworker Institute**

REALIZING THE  
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Jennifer Collins-Foley  
President

August 2, 2005

Commissioner Paul DeGregorio  
U.S. Election Assistance Commission  
1225 New York Avenue, NW  
Suite 1100  
Washington, DC 20005

Dear Commissioner DeGregorio :

As the deadline for implementing significant changes in voter registration looms, state and local election officials, as well as the voting rights community, have turned their attention to this critical component of the Help America Vote Act. Changing voter registration means opportunities both to expand the electorate and remedy problems that have plagued our registration system. The Pew Charitable Trusts has hired The Pollworker Institute to conduct a feasibility study to explore possible initiatives that would take advantage of these opportunities. I am writing to request a meeting to discuss this project and the U.S. Election Assistance Commission's plans in this area.

I am enclosing a summary of our project for your review. We have been meeting with state and local election officials, with technology experts, with voting rights organizations and with policy experts to examine the ways that the Pew Charitable Trusts might be helpful. Of course, in addition to learning the Commission's plans, we would welcome your feedback on what kinds of initiatives can help guarantee that HAVA fulfills the law's intended purpose: to ensure that every eligible voter is able to cast a vote and have that vote count.

We would be grateful if you could take the time to meet with us. I will follow up with your office to determine your availability.

Best regards,

Tracy Warren

ENCL

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Jennifer Collins-Foley  
President

August 2, 2005

Commissioner Ray Martinez  
U.S. Election Assistance Commission  
1225 New York Avenue, NW  
Suite 1100  
Washington, DC 20005

Dear Commissioner Martinez:

As the deadline for implementing significant changes in voter registration looms, state and local election officials, as well as the voting rights community, have turned their attention to this critical component of the Help America Vote Act. Changing voter registration means opportunities both to expand the electorate and remedy problems that have plagued our registration system. The Pew Charitable Trusts has hired The Pollworker Institute to conduct a feasibility study to explore possible initiatives that would take advantage of these opportunities. I am writing to request a meeting to discuss this project and the U.S. Election Assistance Commission's plans in this area.

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We would be grateful if you could take the time to meet with us. I will follow up with your office to determine your availability.

Best regards,

Tracy Warren

ENCL

020278

# **FOIA File**



U.S. ELECTION ASSISTANCE COMMISSION  
1225 New York Ave. NW - Suite 1100  
Washington, DC 20005

June 7, 2005

Ms. Lillie Coney  
Associate Director  
Electronic Privacy Information Center (EPIC)  
1718 Connecticut Ave, NW  
Washington, DC 20009

Via Courier

Dear Ms. Coney:

This letter is in response to your Freedom of Information Act (FOIA) request received by the U. S. Election Assistance Commission (EAC) on May 10, 2005. The request was clarified in a May 20, 2005 phone conversation as memorialized in a letter sent to you on that same day. Your clarified request sought certain records from "March 23, 2004 to the present," including:

- Any and all transcripts, meeting minutes or similar documents memorializing the Technical Guidelines Development Committee (TGDC) meetings or hearings which are in the possession of the EAC and not publicly available on the NIST web site.
- Any and all EAC documents or communications regarding the selection or appointment of members of the TGDC.
- All Public Financial Disclosure Forms (OGE Form 278) filed by members of the TGDC.
- The recommended Voluntary Voting Systems Guidelines presented to the EAC by the TGDC.

With regard to your request for transcripts, minutes and similar documents not found on the NIST web site, the EAC has no records responsive to the request. All available minutes, transcripts and digital recordings of TGDC meetings and hearings are maintained by NIST on the web at [www.vote.nist.gov](http://www.vote.nist.gov).

In response to your request for documents or communications regarding the selection or appointment of TGDC members, all responsive documents have been attached (Attach. 3). A few of these documents contain redactions required by FOIA Exemption 6 (5 U.S.C. §552(b)(6)), to protect personal information and avoid unwarranted invasions of personal privacy. Generally, the redacted information included personal identifiers and contact information (i.e. home addresses and phone numbers).

020279

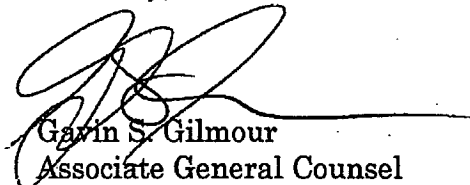


As for your request for Public Financial Disclosure Forms (SF 278) filed by members of the TGDC, this information may be released under Section 105 of the Ethics in Government Act of 1978 (and 5 C.F.R. §2634.603). The law requires that prior to the release of Public Financial Disclosure Forms the requestor affirm his or her understanding of the limited use of the forms. I have attached OGE Form 201 (Attach. 4). You may use this form to meet the above requirements. The form should be sent to NIST, as the only member of the TGDC presently required to file a SF 278 is a NIST employee, Dr. Hratch Semerjian. As such, NIST is the custodian of this record.

Finally, in response to your request for the Voluntary Voting Systems Guidelines presented to the EAC by the TGDC, a copy of this document is attached (computer disk). (Attach. 5).

The EAC has decided to waive the processing fees for your request. If you interpret any portion of this response as an adverse action, you may appeal it to the Election Assistance Commission. Your appeal must be in writing and sent to the address noted on the above letterhead. Any appeal submitted, must be postmarked no later than 60 calendar days from the date of this letter. Please include your reasons for reconsideration and attach a copy of this letter.

Sincerely,



Gavin S. Gilmour  
Associate General Counsel  
U.S. Election Assistance Commission

Attachments:

1. Your Request Letter (May 10, 2005);
2. Request Clarification Letter (May 20, 2005);
3. TGDC Appointment Documents;
4. OGE Form 201;
5. Voluntary Voting Systems Guidelines presented to the EAC by the TGDC

020280



U.S. ELECTION ASSISTANCE COMMISSION  
1225 NEW YORK AVENUE, N.W., SUITE 1100  
WASHINGTON, D.C. 20005

May 20, 2005

Ms. Lillie Coney  
Associate Director  
Electronic Privacy Information Center (EPIC)  
1718 Connecticut Ave, NW  
Washington, DC 20009

**Via Facsimile Transmission**  
**(202)483-1248**

**RE: FOIA Request**

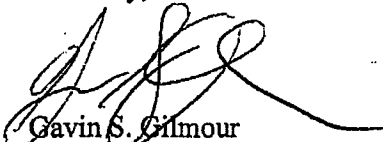
Dear Ms. Coney:

Per our telephone discussion this afternoon, this letter serves to memorialize the clarifications made by EPIC regarding its Freedom of Information Act request. At a teleconference meeting between the EAC and EPIC, you were kind enough to clarify your May 10, 2005 FOIA request. Specifically, you noted that the request is limited to the following documents:

- Any and all transcripts, meeting minutes or similar documents memorializing the Technical Guidelines Development Committee (TGDC) meetings or hearings which are in the possession of the EAC and not publicly available on the NIST web site.
- Any and all EAC documents or communications regarding the selection or appointment of members of the TGDC.
- All Public Financial Disclosure Forms (OGE Form 278) filed by members of the TGDC.
- The recommended Voluntary Voting Systems Guidelines presented to the EAC by the TGDC.

I believe the above accurately reflects our conversation this morning. If you believe I have missed some element of the conversation, please let me know. I can be reached at (202)566-1392. Thank you for your assistance in this matter. You will hear from us regarding this request soon.

Sincerely,

  
Gavin S. Gilmour  
Associate General Counsel

# Attachment 1

020282

ELECTRONIC PRIVACY INFORMATION CENTER



May 10, 2005

Fax 202-566-3127

The Honorable Paul S. DeGregorio  
United States Election Assistance Commission  
1225 New York Avenue N.W., Suite - 1100  
Washington, DC 20005

RE: Freedom of Information Act Request

Dear Commissioner DeGregorio,

This letter constitutes a request under the Freedom of Information Act ("FOIA"), 5 U.S.C. § 552, and is submitted on behalf of the Electronic Privacy Information Center (EPIC).

We are seeking all agency records concerning the Technical Guidelines Development Committee (TGDC) from March 23, 2004 to the present (including but not limited to electronic records) including records regarding appointments to the TGDC, disclosure statements by members of the TGDC, meetings, hearings, and work of the TGDC related to voting technology standards. Please, also provide all printed meeting and hearing transcripts for the TGDC.

For purposes of FOIA fee assessments, we request that EPIC be placed in the category of "news media" requester. The U.S. District Court for the District of Columbia has determined that EPIC qualifies for "news media," fee status, *EPIC v. Department of Defense*, 241 F.Supp.2d 5 (D.D.C. 2003). We also request a waiver of all processing fees, as release of this information will contribute significantly to the public's understanding of the activities and operation of the government.

Thank you for your consideration of this FOIA request. As the FOIA regulations provide, I look forward to your response within 20 working days. Should you require additional information, please contact me at 202-483-1140 x 111 or by e-mail at coney@epic.org.

Sincerely,

A handwritten signature in cursive script that reads "Lillie Coney". The signature is written in black ink and is positioned above the typed name.

Lillie Coney  
Associate Director

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USA

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[www.epic.org](http://www.epic.org)

020283



## Electronic Privacy Information Center (EPIC)

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Suite 200  
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Phone: 202-483-1140  
Fax: 202-483-1248  
<http://www.epic.org>  
Email: [coney@epic.org](mailto:coney@epic.org)

## Fax Cover Sheet

|  |   |
|--|---|
| Send to:<br><b>US Election Assistance Commission</b> | From:<br><b>Lillie Coney</b>                          |
| Attention:<br><b>Commission DeGregorio</b>           | Office Location<br><b>1718 Connecticut Avenue, NW</b> |
| Office location:<br><b>Washington DC</b>             | Date:<br><b>5/10/05</b>                               |
| Fax number:<br><b>202-566-3127</b>                   | Phone number:<br><b>202-483-1140 Ext. 111</b>         |

☐ URGENT☒ REPLY ASAP☐ PLEASE COMMENT☐ PLEASE REVIEW☐ FOR YOUR INFORMATIONTOTAL PAGES, INCLUDING COVER: **2**

Comments:



Organization

020284



Paul DeGregorio/FEC/US  
03/04/2004 07:46 PM

To csburkhardt@doc.gov  
cc  
bcc  
Subject meeting ASAP

Craig,

As I may have discussed with you, the EAC would like to announce at its March 23rd first public meeting the formation of the Technical Guidelines Development Committee (TGDC) and, possibly, when their first meeting will be held. The formation of this committee will put into motion a timetable to develop and approve the voluntary standards outlined in HAVA. We would like to discuss with NIST what HAVA requires the TGDC to do--and what we can do realistically what the funds we may or may not have. We can also work on a strategy whereby we put the things we cannot do in FY04 into our (or your) FY05 budget request.

There has been some confusion in recent days over what monies NIST does or does not have available for this purpose. Today, Penelope Bonsall of my staff was told by Dr. Zevin that there was only \$350,000 to work with for FY04--and that very little progress with standards could be made with it. In addition, Dr. Zevin's presentation at NASS and NASED has confused some people because they didn't quite understand that when Susan included 7 pages of "what could be done in the next six months" in her presentation, some folks thought that is what NIST will do in 2004. I understood it to be the NIST wish list and was not sure what portion will come under the TGDC umbrella. In addition to all of this, we have been reviewing the Human Factors report developed by NIST and have some questions. We would like to release this report at our March 23 meeting. We would like for representatives of NIST to be at our public meeting to discuss the TGDC and Human Factors report.

Therefore, I would like to propose that the following folks meet ASAP (Monday or Tuesday of next week; March 8 or 9) to talk about these issues.

Paul DeGregorio, EAC  
Penelope Bonsall, EAC  
Craig Burkhardt, DOC  
Dr. Zevin, NIST  
Allan Eustis, NIST

I think it might be best if the NIST folks heard from you to set this meeting up. Can you (or your designee) call Penelope Bonsall at 202-694-1097 with a time and place (we are flexible) for a meeting on Monday or Tuesday?

The agenda could be as follows:

- 1) TGDC: expectations on who will be appointed; what is it they must/can do in FY04 and FY05. What is the TGDC timetable?
- 2) Human Factors report
- 3) Dr. Zevin's "what could be done in the next 6 months";
- 4) Funding issues for all of this. Can we get money from DOD?

I am on travel on Friday, March 5 but can be reached on my federal cell phone which is 202-360-2146

Thanks for your help and attention to this important matter.

Paul DeGregorio

020285



Allan Eustis  
<allan.eustis@nist.gov>  
03/16/2004 01:26 PM

To PDeGregorio@fec.gov  
cc Susan Zevin <susan.zevin@nist.gov>, Craig S Burkhardt  
<CSBurkhardt@DOC.GOV>  
bcc

Subject Rush Holt Suggested Nominees to TGDC

Paul-

Along with the NIST voting team, I reviewed the names and biographies submitted by Congressman Holt's Office for nomination to the four "open" positions on the Technical Guidelines Development Committee. Avi Rubin, Barbara Simons and Michael Alvarez are all extremely qualified for the TGDC. In fact, during our deliberations, the NIST voting team considered each of these individuals for inclusion on our final list. However, there were important reasons for choosing the individuals we did. Rather than criticize these fine nominees, any of whom would bring expertise to the TGDC, I will list the criteria for NIST's final selection of nominees:

1. Technical Competence in Standards Development Processes,
2. Open Minded and Unbiased View points. No pre-set agendas,
3. Global view of security and usability issues related to voting systems and voting equipment
4. Unique "lifetime/career" experiences and expertise not available from other appointed TGDC members

I would also note that like Michael Alvarez, NIST nominee Ron Rivest was also a co-author of the Cal tech/MIT report. We at NIST stand by our nominees as the strongest candidates to meet our strict criteria for inclusion on the TGDC.

I hope this description of our TGDC nominee evaluation process will assist the EAC in the selection of the four "open" positions. We will shortly provide you with a "final four" list from the original list of six individuals. We have broadened our selection to include women who were on our original list.

I will send you some talking points for the March 23rd EAC meeting tomorrow morning. I am a bit swamped today having just returned from leave.

Regards

Allan C. Eustis  
Project Leader- NIST Voting Systems Standards  
Technology Building 225 Room B257  
100 Bureau Drive, Stop 8901  
Gaithersburg, Md. 20899-8901  
301-975-5099

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allan.eustis@nist.gov  
<http://vote.nist.gov>





Allan Eustis  
<allan.eustis@nist.gov>  
03/19/2004 09:14 AM

To s.tatiner@ieee.org  
cc Paul Degregorio <PDeGregorio@fec.gov>  
bcc  
Subject Re: IEEE Representative

Susan-

I have forwarded your e-mail on to the Election Assistance Commission. IEEE will still likely receive a formal letter requesting a nominee, but your response is quite helpful and will speed the process of spinning up the TGDC.

thanks

At 05:22 PM 3/18/2004 -0500, you wrote:

Dear Allan:

Judy Gorman referred me your email query about a formal nomination of the IEEE representative to the Technical Guidelines Development (TGD) Committee of the Election Assistance Commission (EAC).

I spoke with Donald Heirman, IEEE Standards Association President Elect and IEEE-SA Board of Governors (IEEE-SA BoG) Liaison to Standards Coordinating Committee 38 (SCC38), which is the group within IEEE working on voting standards. Don asked that I write to let you know that last year, the IEEE-SA BoG named Stephen H. Berger as its choice to represent IEEE on the TGD Committee. Stephen is a member of the IEEE-SA Standards Board and Chair of SCC 38.

I hope that this email answers your questions. I would be glad to provide further information or assistance, if needed.

Sincerely,

Susan

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020286

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---

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"Allan Eustis"  
<allan.eustis@nist.gov>  
04/22/2004 03:41 PM

To "Paul Degregorio" <pdegregorio@eac.gov>  
cc  
bcc  
Subject

Final NIST nominees are:

patrick Gannon  
daniel Schutzer  
Whitney Quesenbery  
Ronald Rivest

bios attached

Allan C. Eustis  
Project Leader- NIST Voting Systems Standards  
Technology Building 225 Room B257  
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301-975-5099  
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<http://vote.nist.gov> DanielSchutzeBIO.doc Gannonresumee.doc nomanresumee.doc quesenberg bio and abstract.doc

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Attachments found at

NIST letter to the  
EAC dated  
April 27, 2004

Penelope Bonsall/EAC/GOV  
04/26/2004 03:16 PM

To Paul DeGregorio/EAC/GOV@EAC  
cc  
bcc  
Subject Fw: ANSI Representative - HAVA bio

Here is a brief bio from Anne Caldas. Steve Berger called while en route and said he'd email his speaker's bio later this afternoon.

----- Forwarded by Penelope Bonsall/EAC/GOV on 04/26/2004 03:14 PM -----



"Anne Caldas"  
<Acaldas@ansi.org>  
04/26/2004 01:37 PM

To "pbonsall@eac.gov" <pbonsall@eac.gov>  
cc "Amy A Marasco" <amarasco@ansi.org>, "Anne Caldas"  
<Acaldas@ansi.org>  
Subject ANSI Representative - HAVA bio

Hello -  
I trust that this is acceptable.  
Regards,  
Anne

Anne Caldas  
acaldas@ansi.org  
Director, Procedures and Standards Administration  
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212-642-4914

Anne Caldas has held the position of Director of Procedures and Standards Administration at the American National Standards Institute (ANSI) for more than eight years. In this capacity, she is the primary staff support for the work of three of the primary committees that implement the American National Standards process: the ANSI Executive Standards Council (ExSC), the ANSI Board of Standards Review (BSR) and the ANSI Appeals Board. The related program areas for which she is responsible include the accreditation and audit of standards developers (of which there are about 200), the accreditation of US Technical Advisory Groups (TAGs) to International Standards Organization (ISO), the approval of standards as American National Standards (ANS) (approximately 10,000 ANS exist) and the implementation of a multi-level appeals process. Prior to her current position, she worked for twelve years at the Human Resources Administration of the City of New York, serving in a final capacity as Director of Procedures and Analysis for the Office of Employment Services. She holds a Masters Degree in public policy.

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UNITED STATES DEPARTMENT OF COMMERCE  
National Institute of Standards and Technology  
Gaithersburg, Maryland 20899-  
OFFICE OF THE DIRECTOR

APR 27 2004

Commissioner DeForest B. Soaries, Jr.  
Chairman, Election Assistance Commission  
1225 New York Avenue, N.W.  
Washington, D.C. 20005

Dear Commissioner Soaries:

I am pleased to notify the Commission that the following four individuals have agreed to serve on the Technical Guidelines Development Committee (TGDC) pending financial disclosure clearance and final approval by the Election Assistance Commission (EAC):

- Dr. Ronald L. Rivest
- Ms. Whitney Quesenbery
- Dr. Daniel Schutzer
- Mr. Patrick J. Gannon

I am confident that each of these individuals will bring unique technical competence in standards development to the challenging tasks that await the TGDC. In my conversations with the nominees, they each expressed an appreciation of the importance of the guidance that they will offer the EAC as we implement the Help America Vote Act of 2002. I have enclosed their resumés and am most willing to answer your questions concerning their qualifications.

Sincerely,

Arden L. Bement, Jr.  
Director

Enclosures

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**NIST**

## Technical Guidelines Development Committee

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Ronald L. Rivest, Ph.D.

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Professor Rivest is the Viterbi Professor of Computer Science in MIT's Department of Electrical Engineering and Computer Science. He is a member of MIT's Laboratory for Computer Science, a member of the lab's Theory of Computation Group and is a leader of its Cryptography and Information Security Group. He is also a founder of RSA Data Security. (RSA was bought by Security Dynamics; the combined company has been renamed to RSA Security.)

Professor Rivest has research interests in cryptography, computer and network security, and algorithms.

Professor Rivest is a Fellow of the Association for Computing Machinery and of the American Academy of Arts and Sciences, and is also a member of the National Academy of Engineering. Together with Adi Shamir and Len Adleman, he has been awarded the 2000 IEEE Koji Kobayashi Computers and Communications Award and the Secure Computing Lifetime Achievement Award. He has also received, together with Shamir and Adleman, the 2002 ACM Turing Award. Professor Rivest has received an honorary degree (the "laurea honoris causa") from the University of Rome. He is a Fellow of the World Technology Network and a Finalist for the 2002 World Technology Award for Communications Technology.

Professor Rivest is an inventor of the RSA public-key cryptosystem. He has extensive experience in cryptographic design and cryptanalysis, and has published numerous papers in these areas. He has served as a Director of the International Association for Cryptologic Research, the organizing body for the Eurocrypt and Crypto conferences, and as a Director of the Financial Cryptography Association.

He received a B.A. in Mathematics from Yale University in 1969, and a Ph.D. in Computer Science from Stanford University in 1974.

He has also worked extensively in the areas of computer algorithms, machine learning, and VLSI design.

#### Books and Publications:

*{ Books }*

Rivest, R.\L., A.\Sherman, and D.\Chaum (editors), { Proceedings CRYPTO 82}. New York: Plenum Press (1983).

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Rivest, Ronald, David Haussler, and Manfred K. Warmuth (editors), { Proceedings of the Second Annual Workshop on Computational Learning Theory } (Morgan Kaufmann, 1989). }

Cormen, T., C.E. Leiserson, and R.L. Rivest, { Introduction to Algorithms } (MIT Press/McGraw-Hill, 1990).

Hanson, G., G. Drastal, and R.L. Rivest (editors), { Computational Learning and Natural Learning }, (MIT Press, 1991).

Meyer, A., J. Gutttag, R.L. Rivest, and P. Szolovits (editors), Research Directions in Computer Science: An { MIT } Perspective }, (MIT Press, 1991).

Hanson, S.J., W. Remmele, and R.L. Rivest (editors), Machine Learning: From Theory to Applications }, Lecture Notes in Computer Science No. 661, (Springer-Verlag, 1993).

Hanson, S.J., G.A. Drastal, and R.L. Rivest (editors), Computational Learning Theory and Natural Learning systems }, Volume I: Constraints and Prospects, (MIT Press, 1994).

Hanson, S.J., T. Petsche, M. Kearns, and R.L. Rivest (editors), Computational Learning Theory and Natural Learning systems }, Volume II: Intersections between Theory and Experiment, (MIT Press, 1994).

*{ Recent Papers in Refereed Journals }*

Kaliski, Burton S., Ronald L. Rivest, and Alan T. Sherman, "Is the Data Encryption Standard a Group?," { Journal of Cryptology }, vol 1 (1988), 3--36.

Ben-Or, Michael, Oded Goldreich, Silvio Micali, and Ronald L. Rivest, "A Fair Protocol for Signing Contracts," { IEEE Transactions on Information Theory }, vol 1 (1990), 40--46.

Linial, Nathan, Yishay Mansour, and Ronald L. Rivest, "Results on Learnability and the { V } apnik- { C } hervonenkis dimension," { Information and Computation }, vol 1 (Jan. 1991), 33--49.

Rivest, Ronald L., and Robert E. Schapire, "Inference of Finite Automata Using Homing Sequences," { Information and Computation }, vol 2 (April 1993), 299--347

Rivest, Ronald L., and Robert H. Sloan, "On Choosing between Experimenting and Thinking when Learning," { Information and Computation }, vol 1 (September 1993), 1--25.

Goldman, Sally A., Ronald L. Rivest, and Robert E. Schapire, "Learning Binary Relations and Total Orders," { SIAM Journal of Computing }, vol 5 (October 1993), 1006--1034.

Rivest, Ronald L., and Robert E. Schapire, "Diversity-Based Inference of Finite Automata," { Journal of the ACM }, vol. 3 (May 1994), 555--589.

Rivest, Ronald L., and Robert Sloan, "A Formal Model of Hierarchical Concept Learning," { Information and Computation } vol 1 (October 1994), 88-114.

Betke, Margrit, Ronald L. Rivest, and Mona Singh, "Piecemeal learning of an unknown environment," { Machine Learning } (vol 2/3 (February/March 1995), 231--254.

Gillman, David, and Ronald L. Rivest, "Complete Variable-Length 'Fix-Free' Codes," { Designs, Codes, and Cryptography } vol 2 (March 1995), 109--114.

Gillman, David W., Mojdeh Mohtashemi, and Ronald L. Rivest, "On Breaking a Huffman Code," { IEEE Transactions on Information Theory } vol 3 (May 1996), 972--976.

Bellare, Mihir, and Ronald L. Rivest, "Translucent Cryptography---An Alternative to Key Escrow and its implementation via fractional oblivious transfer," { Journal of Cryptology } vol 2 (1999) 117--140.

Awerbuch, Baruch, Margrit Betke, Ronald L. Rivest, and Mona Singh, "Piecemeal Graph Exploration by a Mobile Robot," { Information and Computation } Vol 2 (August 1999), 155--172.

Ronald L. Rivest, "Permutation Polynomials Modulo  $2^w$ ," { Finite Fields and Their Applications } (2001), 287--292.

*{ Recent Papers in Refereed Conferences }*

Rivest, R. L., "Finding Four Million Large Random Primes," { Proceedings CRYPTO 90 }, (Springer 1991), 625--626.

Rivest, R. L., "Cryptography and Machine Learning," { Proceedings ASIACRYPT '91 }, (Springer 1993), 427--439.

Rivest, R. L., "Electronic Lottery Tickets as Micropayments," { Proceedings Financial Cryptography '97 }, (Springer 1997), 307--314.

Rivest, R. L., "Perspectives on Financial Cryptography," { Proceedings Financial Cryptography '97 }, (Springer 1997), 145--149.

*{ Other Recent Major Publications }*

Ronald L. Rivest and Adi Shamir, "PayWord and MicroMint: Two Simple Micropayment Schemes," in { Proceedings 1996 International Workshop on Security Protocols }, (Springer Lecture Notes in Computer Science Number 1189, edited by Mark Lomas, 1997), pages 69--87.

Ronald L. Rivest, "Chaffing and Winnowing: Confidentiality without Encryption,"

{ CryptoBytes } (RSA Laboratories), Volume 4, Number 1, 12--17 (Summer 1998).}

Oded Goldreich, Birgit Pfizmann, and Ronald L. Rivest, "Self-Delegation with Controlled Propagation - or - What If You Lose Your Laptop," {Proceedings CRYPTO '98 (Lecture Notes in Computer Science No. 1462)} (Springer-Verlag, August 1998), pages 153-168.}

Ronald L. Rivest, "The Beer Bottle Cipher," CCE Quarterly Journal (Pricewaterhouse Coopers Cryptographic Center of Excellence), Issue 3 (1999), 28--30.}

{54} {Anna Lysyanskaya, Ronald L. Rivest, Amit Sahai, and Stefan Wolf, "Pseudonym Systems," {Selected Areas in Cryptography '99} (Springer Verlag '00), Lecture Notes in Computer Science No. 1758 (edited by H. Heys and C. Adams), pages 184--199.

### Recent Cryptography and Security Lectures

- *Micropayments Revisited* by Silvio Micali and Ronald L. Rivest. (Proceedings of the Cryptographer's Track at the RSA Conference 2002, Bart Preneel (ed.), Springer Verlag CT-RSA 2002, LNCS 2271, pages 149--163.)
- *The Untrusted Computer Problem and Camera-Based Authentication*, by D. Clarke, B. Gassend, T. Kotwal, M. Burnside, M. van Dijk, S. Devadas, and R. L. Rivest. *Lecture Notes in Computer Science 2414, Proceedings of the International Conference on Pervasive Computing (Pervasive2002)*, pages 114-124, August 2002.
- *Access-Controlled Resource Discovery for Pervasive Networks*, by S. Raman, D. Clarke, M. Burnside, S. Devadas and R. L. Rivest. *Proceedings of the 18th ACM Symposium on Applied Computing (Security Track)*, March 2003.
- *Tweakable Block Ciphers* by Moses Liskov, Ronald L. Rivest, and David Wagner. *Proceedings CRYPTO 2002* (Springer-Verlag, Lecture Notes in Computer Science No. 2442, Moti Yung(ed.), 2002), pages 31--46.
- *Making Mix Nets Robust for Electronic Voting by Randomized Partial Checking* by Markus Jakobsson, Ari Juels, and Ronald L. Rivest. In D. Boneh, ed., *USENIX Security '02*, pp. 339-353. 2002.
- *Proxy-Based Security Protocols in Networked Mobile Devices* by M. Burnside, D. Clarke, T. Mills, A. Maywah, S. Devadas, and R. Rivest. *Proceedings of the 17th ACM Symposium on Applied Computing (Security Track)*, pages 265-272, March 2002.

**Whitney Quesenbery**  
**Usability Professionals' Association**

78 Washington Avenue  
High Bridge, NJ 08829

908-638-5467  
[whitneyq@wqusability.com](mailto:whitneyq@wqusability.com)

## **Biography**

Whitney Quesenbery is the director of the UPA Voting and Usability Project, a role she took on when she joined the board just days after the 2000 US Presidential election. This project has focused on the human side of the voting experience, and has worked to raise awareness of the need for usability and user-centered design in voting systems as with all technology. Whitney was on the advisory council for the FEC project on human factors in voting systems. A discussion group brings together usability advocates and researchers from around the world. Information is available on the UPA web site -- [www.usabilityprofessionals.org](http://www.usabilityprofessionals.org)

In her 'civilian' life, Whitney Quesenbery is a user interface designer, design process consultant, and highly regarded speaker. She is an expert in developing new concepts that achieve the goal of meeting business, user, *and* technology needs. She has extensive user interface design experience and has produced award winning multimedia products, user interfaces, web sites, and software applications.

She is the owner and principal consultant for Whitney Interactive Design, LLC ([www.WQusability.com](http://www.WQusability.com)) where she continues the work begun during her dozen years at Cognetics Corporation. Whitney's projects ranged from online financial news retrieval to hospital management software, web applications, and corporate information tools for companies such as the TriZetto Group, FDA, Open University, Armstrong, Novartis, Deloitte Consulting, Dow Jones, McGraw-Hill, Siemens, Hewlett-Packard, and Eli Lilly.

Whitney is active in the user experience community as a member of the Board of Directors for the Usability Professionals' Association (UPA) and the past-manager of the Society for Technical Communication (STC) Special Interest Group on Usability.

## **Experience**

### **2002 - Present: Whitney Interactive Design, LLC**

Consultancy in user-centered design, interface design and usability

Clients include:

- Trizetto
- ITG - Interpersonal Technology Group
- IRS
- Blackbaud

### **1990 - 2002: Cognetics Corporation**

Principal and Senior Vice President for Design

Key accomplishments

- One of the primary developers for LUCID, a user-centered approach to user experience design
- Product management and documentation for Hyperties 3.0 and 4.0, released in 1992 and 1995

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- Usability training and process implementation for Cognetics and clients
- Developed professional skills evaluation process for staff designers
- Principal or lead designer for design and consulting projects:
  - Web-based applications for healthcare, pharmaceutical, financial services
    - Siemens Health Systems *Soarian*
    - The McGraw-Hill Companies
    - ADP
    - StreamNet
    - Cynocom *Asyst*
    - Con Edison
  - Intranet design and information architecture
    - McNeil
    - Novartis Consumer Health *InfoWeb*
    - Deloitte Consulting
    - Sanofi
  - Web site design and usability
    - Eli Lilly
    - International Center of Photography
    - NSI
    - Congressional Information Systems
    - Cognetics Corporation
  - Online books and reference
    - Hewlett Packard *Laser Jet 4 Travel Guide*
    - The Productivity Shoppe *Get Smart*
    - Gale Research
    - Primary Source Media *American Journey*
    - Research Publications *Broadcast News*
    - Union Carbide *Safety Manual*
    - Lederle Pharmaceuticals
  - Multimedia and interactive television
    - Dow Jones Investor Network
    - Amertech *Interactive TV Prototypes*
    - AT&T/Lucent *PDD - Capabilities Demo*
    -

#### **1977 - 1990: Theatrical Lighting Designer**

New York and regional theatre, dance and opera

- Arden Theatre Company
- Movement Theatre International
- Lenox Arts Center
- Hyde Park Festival Theatre
- American Music Theatre Festival
- Berkshire Ballet Company
- Center for Contemporary Opera
- LaMama E.T.C.
- Laurie Anderson's *United States I - IV*
- *Poppie Nongena*

#### **Professional Society Affiliations**

##### **Usability Professionals' Association**

- Board of Directors, 2000 - present
- Certification for Usability Professionals project, 2002

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- Voting and Usability project, 2000-present
- Conference Presentations, 1999-2002

#### **Society for Technical Communication**

- Usability SIG Webmaster, 1997 - present
- Conference Program Manager for Usability, 2002
- Usability SIG Manager, 1999 - 2002
- Distinguished Chapter Service Award, 1997
- Philadelphia Chapter Webmaster, 1995 - 1998
- STC International Online Competition Judge, 1996-1997
- Conference Presentations, 1995-2002

#### **ACM SIGCHI (Special Interest Group on Computer-Human Interaction)**

- Conference Panel, 2001: Ethics in HCI  
with Rolf Molich, Brenda Laurel, Chauncey Wilson, Carolyn Snyder

#### **United Scenic Artists**

- Lighting Designer #3259, 1984-present

#### **Education**

- Bryn Mawr College
- National Theatre Institute

#### **Awards and Honors**

- E-Comm Ohio Pioneer Awards  
National Judge, 2002
- UTEST Advisory Council
- 2001 Frank R. Smith Outstanding Journal Article  
*"On Beyond Help - Use Assistance and the User Interface"*
- STC Competitions Awards  
NSI web site, 1998.  
AT&T PDD, Best in Show 1996  
Productivity Shoppe *Get Smart*, 1996  
Cognetics web site, 1996-1997  
Hyperties documentation, 1996-1997  
Primary Source Media *American Journey*, 1995  
Hewlett Packard *LaserJet 4 Travel Guide*, 1992

#### **Publications**

##### **Balancing the 5Es**

Functional requirements answer the question, "What does this program have to do?" Usability requirements answer different questions: How do users approach this work? How do they think about the tasks? How do they judge a successful experience?  
Cutter IT Journal - February 2004, pp 4-11

##### **"Starting from People: Designing Usable Voting Systems"**

An article based on my presentation at the NIST Symposium on Building Trust and Confidence in Voting Systems, December 10-11, 2003

##### **"Designing a Search People Can Really Use"**

Intercom, December 2003, p 18-21

Lessons on how to help people succeed with search, from usability research with consumers using online health information.

Reprinted with permission from Intercom, the magazine of the Society for Technical Communication.

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**"Dimensions of Usability: Opening the Conversation, Driving the Process"**

Proceedings of the UPA 2003 Conference, June 2003

A look at using the 5Es as an advocacy and communications tool"

**"Who is in Control? The Logic Underlying the Intelligent Technologies Used in Performance Support"**

Technical Communication, Volume 49, Number 4, November 2002 (Frank R. Smith Outstanding Journal Article Competition - Outstanding Issue 2002)

An exploration of technologies such as intelligent agents, information visualization, search engines and collaborative filtering and how they related to performance support.

**"Building Blocks to a Body of Knowledge for User-Centered Design: To Certify or Not to Certify"**

Usability Interface, STC Usability SIG, April 2002

A report on activities investigating certification for usability professionals.

**"When the show must go on, it's time to collaborate or die."**

Boxes and Arrows, March 2002

What I learned about UI design while working in the theatre.

**"What We Don't Know About Internet Voting and Usability"**

Georgia Tech Research Institute workshop on Internet Voting, November 13-14, 2001

**"Voting and Usability: Lessons Learned from the 2000 Presidential Election"**

STC-PMC News & Views, November 2001

A look at some of the usability issues in the 2000 Presidential election ballot crisis

**"Building A Better Style Guide"**

Proceedings of Usability Professionals' Association, 2001

A report on ways of using style guides to build consensus within a design team

**"What's in a Name?"**

Design Matters, STC Information Design SIG, May 2001

A short article looking at the various titles and how they relate to the different skills needed for usability.

**"Using a Style Guide to Build Consensus"**

Usability Interface, STC Usability SIG, April 2001

A short introduction to the social aspects of style guides.

**"Applying a UCD Process to Implementing a UCD Process"**

Proceedings of the 48th Annual Conference, Society for Technical Communication, 2001

A look at how user-centered design can be applied to implementing usability and a better design process.

**"What Does Usability Mean: Looking Beyond 'Ease of Use'"**

Proceedings of the 48th Annual Conference Society for Technical Communication, 2001

This paper accompanied a panel with Caroline Jarrett, Judy Ramey and Ginny Redish and introduces the 5Es concept of dimensions of usability

**"Storytelling: Using Narrative to Communicate Design Ideas"**

Presentation at the 48th Annual Conference Society for Technical Communication, 2001

Storytelling is a powerful way to explain complex concepts, and present a vision for a design

**"On Beyond Help - User Assistance and the User Interface"**

Technical Communication, STC, April 2001.

Winner 2001 Frank R. Smith Outstanding Journal Article

How to make a user interface helpful, by designing for different user approaches to information.

**"Voters Learn the Importance of Usability"**

Usability Interface, STC Usability SIG, January 2001

A few lessons from the November 2000 election and how they apply to usability.

**"UPA 99 Workshop Report: Crossing the Chasm - Promoting Usability in the Software Development Community"**

Common Ground, UPA, Vol 10 No 1, March 2000

**"Lessons from the InfoWeb - Creating a Successful Knowledge Management System"**

Presented at Hot Trends for Communicators - STC Region 5 Conference, October 1999

**"Documentation's Holistic Role"**

Journal of Computer Documentation, ACM-SIGDOC, Vol 23 No 4, November 1999

**"Designing Library Reference CD-ROM Interfaces for Usability"**

Common Ground, UPA, Vol 7 No 4, October 1997

**"Designing for Interactive Television"**

Published online, 1997

**"The Basics of Graphics That Really Do Work Online"**

Hyperviews (STC Online SIG) Vol 3 No 2, Summer 1996

**"Get Smart: Interface Design and Production Meet Editorial on a New CD-ROM Magazine"**

Proceedings of the 43rd Annual Conference, Society for Technical Communication, 1996

**"UI Design - Keys to the Interactive Kingdom"**

IEEE Multimedia Conference, Washington DC, May 1995

**"An American Journey: Designing the Interface for an Electronic Document"**

Proceedings of the 42th Annual Conference Society for Technical Communication, 1995

**"Steps to Success: Applying an Interface Design Methodology to Electronic Documentation"**

Spectrum 94, Rochester, New York, March 1994

**"Going Online: Developing a User Interface for an Online Document" STC-PMC News & Views, Vol 29, No 3, November 1993**

**"Interface Design for Online Documents"**

American Association of University Publishers, June 1993

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**Daniel Schutzer, Ph.D.**

**Vice President & Director of External Standards and Advanced Technology, e-Citi, CitiGroup  
Financial Services Technology Consortium, Board Chairman  
Chairman ISO Subcommittee 2  
Fellow and Advisory Board National Academy of Sciences  
Citibank, 750 Washington Blvd. 7<sup>th</sup> Floor, Stamford, CT 06901  
Tel.: (203) 975-6812  
schutzerd@citigroup.com, <http://www.citibank.com>, <http://www.fstc.org>**

**Advisory Committee on Online Access and Security -- Nomination, P004807.  
Nomination submitted by Citigroup, January 7, 2000.**

Currently responsible for directing and coordinating Citigroup's advanced technology efforts and Citigroup's senior representation at external organizations and standards bodies. This includes ensuring research and standards activities are properly focused and aligned with business goals and priorities; formulating and executing business-driven technology directions and strategies; providing overall management, assessment, and prioritization of research and standards activities; and keeping the Citibank highly innovative. Areas of focus include electronic banking, payments and electronic commerce, bill presentment and payment, portfolio and risk management, financial engineering and new product design, customer behavioral modeling, mathematical marketing analyses and simulations, fraud detection and control, security over computer networks. Advanced technologies under investigation include agent technology, XML, machine learning, multimedia, biometrics, image and voice processing, smart cards and secure tokens.

Previous positions include Technical Director Naval Intelligence, Technical Director Navy Command, Control and Communications, and Program Manager Sperry Rand. Also worked for Bell Labs, Syracuse University and IBM.

Currently serving as Research Professor of Information Technology at Rutgers Center of Management, Integration and Connectivity (CIMIC), and teaching part time at Iona College in New Rochelle, New York, and George Washington University in Washington D.C.

**EDUCATIONAL BACKGROUND: BSEE, College of City of New York, MSEE and Ph.D. Syracuse University**

**PUBLICATIONS: Authored over 65 publications and 7 books: Parallel and Distributed Processing, Application of Emerging Technologies in Business, Applied Artificial Intelligence, Military Communications, Command and Control, a chapter on Financial Risk Management in a Financial Management Handbook, and a Chapter in a Book on Electronic Commerce.**

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**Patrick J. Gannon**

**President and CEO, OASIS**  
**[patrick.gannon@oasis-open.org](mailto:patrick.gannon@oasis-open.org)**  
**Web site: <http://www.oasis-open.org/who/>**  
**630 Boston Road**  
**Billerica, MA 01821**  
**USA**  
**978 667 5115 Voice**  
**978 667 5114 Fax**

President and CEO of the Organization for the Advancement of Structured Information Standards (OASIS). In addition to serving on the OASIS Board of Directors, Mr. Gannon has served since 2000 with the United Nations Economic Commission for Europe (UNECE), as Chairman of the Team of Specialists for Internet Enterprise Development, which advises governments in transitional economies on best practices for electronic business. He also serves on the ebXML (electronic business using eXtensible Markup Language) Joint Coordinating Committee together with management from UN/CEFACT. He has worked for BEA Systems, where he served as Senior Vice President in the E-Commerce Integration Division. Prior to BEA, Mr. Gannon served as Vice President of Marketing and Industry Programs at Netfish Technologies and as Vice President of Strategic Programs for the CommerceNet Consortium, directing research and development efforts in new Internet commerce standards such as XML. While at CommerceNet, he served as the first Project Leader for RosettaNet and as Executive Director for the Open Buying on the Internet (OBI) initiative. Mr. Gannon is co-author of the book: "Building Database-Driven Web Catalogs," and is an international speaker on electronic business. Mr. Gannon has also provided guidance to governmental leaders (ministers and heads of state) on adoption of electronic business (Information & Communication Technology) strategies to facilitate economic growth; which has included Lee Teng-hui, President of the Republic of China, and Askar Akayev, President of the Kyrgyz Republic.

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Arden L. Bement, Jr.  
Acting Director  
National Science Foundation (NSF)

Dr. Bement joined NSF from the National Institute of Standards and Technology, where he has been director since Dec. 7, 2001. As head of NIST, he oversees an agency with an onsite research and administrative staff of about 3,000, complemented by a NIST-sponsored network of 2,000 locally managed manufacturing and business specialists serving smaller manufacturers across the United States.

Prior to his appointment as NIST director, Bement served as the David A. Ross Distinguished Professor of Nuclear Engineering and head of the School of Nuclear Engineering at Purdue University. He has held appointments at Purdue University in the schools of Nuclear Engineering, Materials Engineering, and Electrical and Computer Engineering.

Bement came to the position as NIST director having previously served as head of that agency's Visiting Committee on Advanced Technology, the agency's primary private-sector policy adviser and as head of the advisory committee for NIST's Advanced Technology Program. Along with his NIST advisory roles, Bement served as a member of the NSF's National Science Board from 1989 to 1995.

Bement joined the Purdue faculty in 1992 after a 39-year career in industry, government, and academia.

He holds an engineer of metallurgy degree from the Colorado School of Mines, a master's degree in metallurgical engineering from the University of Idaho and a Ph.D. in metallurgical engineering from the University of Michigan. He is a member of the U.S. National Academy of Engineering.

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**Arden L. Bement, Jr.**  
Acting Director  
National Science Foundation

Arden L. Bement, Jr., became Acting Director of the National Science Foundation on February 22, 2004.

He joins NSF from the National Institute of Standards and Technology, where he has been director since Dec. 7, 2001. As head of NIST, he oversees an agency with an annual budget of about \$773 million and an onsite research and administrative staff of about 3,000, complemented by a NIST-sponsored network of 2,000 locally managed manufacturing and business specialists serving smaller manufacturers across the United States. Prior to his appointment as NIST director, Bement served as the David A. Ross Distinguished Professor of Nuclear Engineering and head of the School of Nuclear Engineering at Purdue University. He has held appointments at Purdue University in the schools of Nuclear Engineering, Materials Engineering, and Electrical and Computer Engineering, as well as a courtesy appointment in the Krannert School of Management. He was director of the Midwest Superconductivity Consortium and the Consortium for the Intelligent Management of the Electrical Power Grid.

Bement came to the position as NIST director having previously served as head of that agency's Visiting Committee on Advanced Technology, the agency's primary private-sector policy adviser; as head of the advisory committee for NIST's Advanced Technology Program; and on the Board of Overseers for the Malcolm Baldrige National Quality Award.

Along with his NIST advisory roles, Bement served as a member of the U.S. National Science Board from 1989 to 1995. The board guides NSF activities and also serves as a policy advisory body to the President and Congress. He also chaired the Commission for Engineering and Technical Studies and the National Materials Advisory Board of the National Research Council; was a member of the Space Station Utilization Advisory Subcommittee and the Commercialization and Technology Advisory Committee for NASA; and consulted for the Department of Energy's Argonne National Laboratory and the Idaho National Engineering and Environmental Laboratory.

Bement joined the Purdue faculty in 1992 after a 39-year career in industry, government, and academia. These positions included: vice president of technical resources and of science and technology for TRW Inc. (1980-1992); deputy under secretary of defense for research and engineering (1979-1980); director, Office of Materials Science, DARPA (1976-1979); professor of nuclear materials, MIT (1970-1976); manager, Fuels and Materials Department and the Metallurgy Research Department, Battelle Northwest Laboratories (1965-1970); and senior research associate, General Electric Co. (1954-1965).

He has been a director of Kelthley Instruments Inc. and the Lord Corp. and was a member of the Science and Technology Advisory Committee for the Howmet Corp. (a division of ALCOA).

Bement holds an engineer of metallurgy degree from the Colorado School of Mines, a master's degree in metallurgical engineering from the University of Idaho, a doctorate degree in metallurgical engineering from the University of Michigan, an honorary doctorate degree in engineering from Cleveland State University, and an honorary doctorate degree in science from Case Western Reserve University. He is a member of the U.S. National Academy of Engineering.

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# Paul W. Craft

## Biographical Sketch

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Mr. Craft is a true Florida native, born in Tallahassee, Florida.

He graduated from Florida State University in 1976 with a B.S. in Business and Hotel Restaurant Administration. After 6 years in restaurant management he returned to Florida State for additional work in accounting and became a Certified Public Accountant in 1986 and a Certified Information Systems Auditor in 1992.

From 1982 to 1991, he was employed as an auditor by the Florida Department of Revenue. He began as a tax compliance auditor was promoted to an audit manager. In 1987 he was picked to head a task force investigating embezzlements within the tax refund section. Using a combination of statistical sampling, internal control analysis and computer modeling the investigation concluded with successful prosecutions.

In 1991 he was hired by the Florida Department of State as a Computer Audit Analyst in the Voting Systems Certification Section. In 1994 he began managing the section. In 2001, the Florida Legislature put significant resources into elections reform including expanding the section into a bureau with Mr. Craft as Chief.

Since the early 1980's Mr. Craft has been active in the NASED ITA Board and its technical subcommittee. His Bureau of Voting Systems Certification has been instrumental in implementing Florida's 2001 election reforms, the 2002 election accessibility act, and is now implementing the provisions of HAVA.

Mr. Craft lives in Tallahassee with his wife, Debra Ann Corkhill, one bird and two cats.

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# Paul W. Craft

Certified Information Systems Auditor

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## Current Employment

**Bureau Chief, Bureau of Voting Systems Certification, Division of Elections, Florida Department of State.**

The Bureau consists of four sections:

### The Voting System Section:

- establishes standards for computer based election systems, as well as testing and evaluating system compliance with existing state and federal election standards.
- provides oversight for the use of election systems by county election offices.
- provides technical assistance, expert witness, educational and management advisory services to county election offices.

### The National Voter Registration Administration Section:

- provides oversight and training under the requirements of the Florida Voter Registration Act and the National Voter Registration Act.
- provides coordination for training programs and workshops conducted by the Division of Elections.
- coordinates publications for the Division of Elections.

### The Data Processing Section

- designs, develops, maintains and supports users of the Divisions Of Elections' custom computer applications.
- manages the Divisions Of Elections' web presence.  
(See <http://election.dos.state.fl.us>)
- maintains and operates the Florida Statewide Voter Registration Database.

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## **The Florida Voter Registration System Section**

- design and development of the new Florida Voter Registration System for deployment in January 2006, under the Help America Vote Act.

Represent the State of Florida on the National Association of State Election Directors' Voting Systems Board and its Technical Standards Subcommittee. Serve as liaison with federal programs, make public presentations, and handle press contacts.

### **Education**

Florida State University – B.S. Hotel and Restaurant Administration. Additional work in Accounting to meet Certified Public Accountant requirements. Continuing Professional Education to maintain CPA and CISA certifications.

### **Contact Information**

Room 231, The Collins Building ♦ 107 West Gaines Street  
♦ Tallahassee, Florida 32399-0250  
Telephone 850-245-6220  
Email: [craft@paulcraft.net](mailto:craft@paulcraft.net)  
Web Site: <http://paulcraft.net>

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# **H. STEPHEN BERGER**

**President of the General Partner**

[stephen.berger@ieee.org](mailto:stephen.berger@ieee.org)

## **PROFILE**

Professional project manager with specialization in:

- ❑ **Government and Industry Relations,**
- ❑ **Advanced technology business planning,**
- ❑ **Standards development and regulatory management.**

20 years of product development and technology planning experience. Member of the IEEE Standard Board and chair of the IEEE EMC Society Standards Development Committee. Currently chairs IEEE Project 1583, standard for voting equipment. Project management experience in Telecommunications, Information Technology and Instrumentation Industries, with strong record, in the areas of EMC (Electromagnetic Compatibility), RF safety and Disability Issues.

## **SELECTED ACCOMPLISHMENTS**

IEEE Standards Board and New Standards Committee  
1st Vice-President, NARTE (National Association of Radio and Telecommunications Engineers)  
Chair, IEEE EMC Society Standards Development Committee  
Invented the EHR GTEM, patented, gained FCC approval and implemented its use, improving test efficiency by >80%. Awarded Siemens' highest award for technical contribution to the business.  
Established EMCO's electromagnetic field sensing products line base upon technology transfer with NIST in Boulder, Co. This product line grew to 15% of total revenues in 3 years.  
Current President and co-founder of the Association of Access Engineering Specialists (AAES)  
Member of 2 US Access Board Federal Advisory Committee:

Telecommunications Access Advisory Committee (TAAC) (1996-1997)  
and  
Electronic Information Technology Access Advisory Committee (1998-1999)

Invited presenter on disability access at EU Ministerial Conference, April 2000 in Lisbon, Portugal

# **EMC AND ENVIRONMENTAL TESTING**

## **REGULATORY COMPLIANCE**

Improved test department throughput by 5 times, with no increase in personnel. This was accomplished by extensive automation, the invention of new, patented test technology.

Increased total revenues by 15% at EMCO because of antenna and instrumentation designs

Member of key standards committees for EMC, RF Health, Accessibility and related areas.

## **PROFESSIONAL AWARDS**

IEEE Standards Medallion, August 1993.

Commendation for contributions to IEEE EMC Society's Standards Efforts, 1988 & 1994.

Certificate of Appreciation for RESNA for contributions to the field of rehabilitation engineering, 1997.

SHHH (Self Help for Hard of Hearing People) Friend of People with Hearing Loss 2001 award.

## **PATENTS**

6,744,750: Replicating and Recombinant Networking Systems and Methods for Wireless Networks

6,684,063: Integrated Hearing Aid for Telecommunications Devices

6,380,896: Circular polarization antenna for wireless communication system

6,225,917: Electromagnetic Field Probe Having a Non-Electrical Transmission Modality

5,754,054: Apparatus and Method for Determining the Source and Strength of Electro-magnetic Emissions

5,589,773: System and Method for Making Electromagnetic Measurements Using a Tilttable Transverse Electromagnetic Cell and a Fixed Tilt Sample Holder

EP00805562A3: Radio-Frequency Hearing Aid Protector for Wireless Communications Products

## **PROFESSIONAL BACKGROUND**

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**TEM CONSULTING, LP**

**2000-**

**Present**

**President of the General Partner**

**SIEMENS INFORMATION AND COMMUNICATIONS MOBILE** 1990-  
**2000**

**Project Manager, Standards & Regulations** 1999-

**2000**

**Senior Engineer, Wireless Terminals Compliance** 1996-

**1999**

**Technical Lead, Hardware Design Assurance** 1990-

**1996**

**THOMAS-CONRAD CORP.**

**1988-**

**1990**

**Senior Engineer, Digital Design**

**THE ELECTRO-MECHANICS COMPANY (EMCO)**

**1985-1988**

**Director for Field Sensing Products**

**DATAPPOINT CORP.**

**1980-**

**1985**

**Engineer, EMC and environmental compliance testing**

## **EDUCATION**

**BS, Physics**

**University of Wisconsin, Madison, WI.**

**TEM Consulting, LP**

**stephen.berger@ieee.org © Copyright 2004, TEM Consulting.**

**140 River Rd**

**(512) 864-3365 - Phone**

**Georgetown, Tx. 78628**

**(512) 869-8709 - FAX**

## Biographical Sketch

### Donetta Davidson, Colorado Secretary of State

**"For me, growing up in a rural area really exemplified the community family, it is what inspired me to run for office. Getting involved in the Colorado Community has been one of the most rewarding experiences of my life. I highly recommend it!"**

Donetta Davidson was born into a military family in Liberal, Kansas in 1943. She became a Coloradan shortly thereafter when her family moved first to Two Buttes then to Las Animas where they settled. When ever possible Donetta spends time with her family, son Todd, daughter and son-in-law Trudie and Todd Berich and granddaughters Brittany and Nicole.

### Official Positions:

- Bent County Clerk and Recorder, Las Animas, Colorado  
Elected in November 1978 and served until January 1986
- Director of Elections, Colorado Department of State  
Appointed in January 1986 and served until December 1994
- Arapahoe County Clerk and Recorder, Littleton, Colorado  
Elected in November 1994, re-elected in November 1998, and served until July 21, 1999
- Colorado Secretary of State  
Appointed by Governor Bill Owens on July 22, 1999  
Elected in November 2000
- Treasurer, National Association of Secretaries of State, Elected in July 2003
- Member of the Elections Committee for the National Association of Secretaries of State
- Will serve as the President of the National Association of Secretaries of State in 2006

### Experience:

- Elections Officer, Colorado Department of State, supervising the county clerks in all election matters pertaining to the Primary/General elections, including mail ballot; assisting with recall issues; municipal, special district, and school district elections
- Legislative liaison for the Secretary of State
- Legislative Liaison for the County Clerk Association
- Speaker at six Postal Training Seminars held in various cities, 1998
- Chairman of committee that developed the only logo ever used by election officials for mailings and a User's Guide for election officials and post offices to facilitate lower mailing costs, as well as, ensuring delivery of official election mail to electors

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- Speaker, National Postal Forum, 1998
- Participant, US Postal Service National Training broadcast, 1998
- Expert speaker on the election process
- Participation on state and federal levels concerning legislative changes

### **Accomplishments:**

- Recipient, Las Animas High School Business Department, Employer of the Year, 1984
  - President, Colorado State Association of County Clerk and Recorders, 1983 to 1984
  - Executive Board Member, National Association of County Clerk and Recorders, 1995 to 1999
  - President, National Association of State Election Directors (NASED), 1994
  - Recipient, Henry Toll Fellowship of Council of State Governments, 1993
  - Member, International Association of Clerks, Recorders, Election Officials, and Treasurers (IACREOT), 1995 to 1999
  - Appointment to Federal Election Commission Advisory Panel, 1995 to present
  - Chairman, Legislative Committee for Colorado State Association of County Clerk and Recorders, 1996 to 1999
  - Chairman, Joint Elections Officials Liaison Committee (JEOLC) Postal Service Task Force, 1997 to present
  - Appointment to the Election Center Board of Directors, 1998 to present
  - Appointment to the National Association of State Election Directors Voting Systems/Independent Test Authority Accreditation Board, 1998 to 2003
-

## ALICE P. MILLER

Alice P. Miller was appointed Executive Director by the Board of Elections and Ethics in July 1996, while serving as the General Counsel for the agency. Uniquely, she served in the dual capacity and was able to sustain the major operations of the Board during two major elections: the City Council Primary and Presidential election cycles. This required maintaining and promoting the Board's mission from both a legal and administrative perspective. Since her appointment as the permanent Executive Director in 1997, progress at the agency to date has included:

- modifying the training component of the pollworker unit to include professionally produced training videos that are used to supplement the in-house hands on training, and testing of election day workers; the video ultimately minimizes the costs for outside trainers, and ensures that all assigned election day workers receive uniform information about election day processes and procedures;
- reorganization of agency operations, including combining the data processing unit to function in conjunction with the registration processing component of the agency, thereby resulting in direct supervision and minimizing functions of the systems management branch;
- upgrading and enhancement of the 20 year old voter registration and ballot tabulation system to an optical scanning operation that will add ease to the voting process, reduce election day support requirements, and centralized daily in-house operations;
- implementing for the first time ever a major comparison of the local voter roll with contiguous jurisdictions and instituting procedures for making referrals of obvious violators to the Office of the United States Attorney for investigation and possible convictions;
- maintenance of the voter roll by implementing a data exchange program with other District government agencies to track individuals that may have failed to notify the Board of a change of address or residency; checking voter registration information by utilizing the National Change of Address Program (NCOA) and the National Social Security Death List;
- improvement of customer service through the development of the Board's website; the continued development of the website has evolved from an initial posting of twenty-five pages in 1997 to a current posting of 1100 pages, providing information, documents and features required in any first class "Election Website"; and the website maintains a design that allows for easy navigation and is accessible to all Internet users, regardless of their expertise or the sophistication of their equipment;

- developing thorough, comprehensive, and goal-oriented annual performance plans for fiscal year operations prior to budget approval;
- installation of signa-scan or "digital signatures" as a technology upgrade to in-house operations; the module of signa-scan, a signature verification and retrieval system, is designed to decrease the time required for verifying signatures on petitions and absentee ballots, while increasing the overall accuracy of the process.

Since Ms. Miller's tenure, the agency has made significant advancements with management and administrative control through the effective use of technology, orderly planning and procedures, development of comprehensive agency annual performance plans, and continued trouble-free elections. Public confidence in the District's election system has continued to rise and increases in voter participation in the overall process has been noted.

#### **Professional Appointments:**

Vice President, National Association of State Election Directors (NASED): (2001-present), Treasurer (1999-2000), Northeast Regional Representative (1998-1999); Committee on Legislative Affairs (2001-present)

Board Member, The Election Center Professional Education Program (1999-present); Co-Chair, The Committee on Ethics and Professional Responsibility, (2001-present)

Member, Metropolitan Council of Government Election Officials Technical Committee

Member, International Foundation for Election Systems (IFES), Steering Committee for Collection of Election Resources in the United States (CERUS) Project

#### **Bar Admissions:**

United States Supreme Court, United States Court of Appeals for the District of Columbia, United States District Court for the District of Columbia, and District of Columbia Court of Appeals.

#### **Other Professional Activities:**

Testimony before Congressional Black Caucus on election reform. Presenter for the League of Women Voters, District of Columbia Commission on Aging, International Foundation for Election Systems International Visitors Program,



Institute of International Education Foreign Visitors Program and The National  
Association of State Election Directors

**Previous Employment**

From 1988 to 1997, Ms. Miller served as the senior staff attorney and later the General Counsel for the D.C. Board of Election and Ethics. As the chief legal officer for the Board of Elections and Ethics, she was responsible for representing the Board in all court proceedings on matters related to the elections process and challenges thereto. In addition, she drafted and prepared for final adoption all regulations governing the election process in the District of Columbia.

Significantly, for a period of approximately eighteen month, Ms. Miller performed both the duties associated with the offices of the General Counsel and that of the Executive Director of the Board of Elections. Most importantly, the timing of this appointment of dual responsibilities came at the onset on the Council Primary and Presidential elections. Both major elections were successful and the total operations of the agency commenced without incident. The Presidential Election was eventful in that some residents of the local Georgetown area challenged the right of student voters. That challenge resulted in ongoing contentious litigation which resulted in the Board's position of allowing students access to the franchise being continuously upheld.

Ms. Miller also worked for a brief period with the Council of the District of Columbia. She has also worked as a law clerk and later associate attorney for the law firm of Jack H. Olender and Associates, P.C..

**EDUCATION**

Ms. Miller received her law degree from Northeastern University. She received her B.A. degree from Boston College, graduating cum laude from the College of Arts and Sciences Honors Program.

**Personal:**

Ms. Miller was born in 1956 in Bethesda, Maryland, raised in Washington, DC, married in 1983, and has two children. The Millers have resided as a family in Washington, DC since 1987.

**Anne Caldas**

Director, Procedures and Standards Administration  
American National Standards Institute  
25 West 43 Street, 4th Floor  
New York, New York 10036

Anne Caldas has held the position of Director of Procedures and Standards Administration at the American National Standards Institute (ANSI) for more than eight years. In this capacity, she is the lead staff support for the work of three of the primary committees that implement the American National Standards process: the ANSI Executive Standards Council (ExSC), which accredits developers of American National Standards; the ANSI Board of Standards Review (BSR), which approves standards as American National Standards; and the ANSI Appeals Board, which is the final level of appeal at ANSI. The related program areas for which she is responsible include the accreditation and audit of standards developers (of which there are about 200), the accreditation of US Technical Advisory Groups (TAGs) to International Standards Organization (ISO), the approval of standards as American National Standards (ANS) (approximately 10,000 ANS exist) and the implementation of a multi-level appeals process. Prior to her current position, she worked for twelve years at the Human Resources Administration of the City of New York, serving in a final capacity as Director of Procedures and Analysis for the Office of Employment Services. She holds a Masters Degree in public policy.

## **BRITAIN J. WILLIAMS**

Dr. Williams is a Professor Emeritus of Computer Science and Information Systems at Kennesaw State University, Kennesaw, Georgia. Kennesaw State is a senior university in the University System of Georgia.

From 1986 to the present he has served as a consultant to the FEC Clearinghouse for Election Administration. In this capacity, he was involved in the development of the original Voting Systems Standards published in 1990 and the revision of the Voting Systems Standards that is currently underway.

From 1986 until 1988 and from 1993 until the present, Dr. Williams has served the Elections Division of the Office of the Georgia Secretary of State as a technical advisor to assure that voting systems proposed for use in the State are in compliance with the FEC Standards, the Rules of the Secretary of State, and the Georgia Election Code. He is also a consultant on matters related to voting system certification for several other states.

From 1994 until the present, Dr. Williams has served as Chairman of the NASED Voting Systems Board Technical Advisory Committee. This committee provides technical advice to the NASED Voting Systems Board on matters related to the interpretation of the FEC Voting System Standards. The NASED Voting Systems Board is responsible for the implementation of the FEC Voting System Standards.

**Daniel Schutzer, Ph.D.**

**Vice President & Director of External Standards and Advanced Technology, e-Citi, CitiGroup  
Financial Services Technology Consortium, Board Chairman  
Chairman ISO Subcommittee 2  
Fellow and Advisory Board National Academy of Sciences  
Citibank, 909 Third Avenue, 32<sup>nd</sup> floor, New York, N.Y. 10022  
(212) 559 1876, Fax (212) 832 7497  
dan.schutzer@citicorp.com, <http://www.citibank.com>, <http://www.fstc.org>**

**Advisory Committee on Online Access and Security -- Nomination, P004807.  
Nomination submitted by Citigroup, January 7, 2000.**

Currently responsible for directing and coordinating Citigroup's advanced technology efforts and Citigroup's senior representation at external organizations and standards bodies. This includes ensuring research and standards activities are properly focused and aligned with business goals and priorities; formulating and executing business-driven technology directions and strategies; providing overall management, assessment, and prioritization of research and standards activities; and keeping the Citibank highly innovative. Areas of focus include electronic banking, payments and electronic commerce, bill presentment and payment, portfolio and risk management, financial engineering and new product design, customer behavioral modeling, mathematical marketing analyses and simulations, fraud detection and control, security over computer networks. Advanced technologies under investigation include agent technology, XML, machine learning, multimedia, biometrics, image and voice processing, smart cards and secure tokens.

Previous positions include Technical Director Naval Intelligence, Technical Director Navy Command, Control and Communications, and Program Manager Sperry Rand. Also worked for Bell Labs, Syracuse University and IBM.

Currently serving as Research Professor of Information Technology at Rutgers Center of Management, Integration and Connectivity (CIMIC), and teaching part time at Iona College in New Rochelle, New York, and George Washington University in Washington D.C.

**EDUCATIONAL BACKGROUND: BSEE, College of City of New York, MSEE and Ph.D. Syracuse University**

**PUBLICATIONS:** Authored over 65 publications and 7 books: Parallel and Distributed Processing, Application of Emerging Technologies in Business, Applied Artificial Intelligence, Military Communications, Command and Control, a chapter on Financial Risk Management in a Financial Management Handbook, and a Chapter in a Book on Electronic Commerce.

**James Elekes** of Plainfield, New Jersey is an adjunct professor at Essex County College in West Caldwell, New Jersey, where he has taught political science and sociology for the past 12 years. He is also an adjunct professor at the County College of Morris. Previously, he was employed by NJ TRANSIT, the state's public transit agency, where he developed and conducted training programs for bus and rail operating and support personnel on service to passengers with disabilities. Elekes has been active in providing guidance on accessibility and disability issues to various community and civic organizations. Elekes became blind 23 years ago due to complications from juvenile diabetes. He was appointed to the Board by President Bush in 2003.

**J. R. Harding**, Ed.D. of Tallahassee, Florida was appointed to the Access Board in the spring of 2002 by President Bush. Active in state and local advocacy for persons with disabilities, Dr. Harding is employed by the Department of Education, Division of Vocational Rehabilitation as a Partnership Specialist for the Office of the Director. He currently represents the state of Florida and Tallahassee on a number of boards and commissions, including the Governor's ADA Working Group, the Florida Building Commission Waver Council, the Commission for Transportation Disadvantaged, the Citizens' Advisory Council of Leon County, and he is also an active member of the Chamber of Commerce. He is a graduate of Leadership Tallahassee, class of 19 and has been living with quadriplegia for over 20 years.

**Patrick J. Gannon**

**President and CEO, OASIS**

**[patrick.gannon@oasis-open.org](mailto:patrick.gannon@oasis-open.org)**

**Web site: <http://www.oasis-open.org/who/>**

**630 Boston Road  
Billerica, MA 01821  
USA  
978 667 5115 Voice  
978 667 5114 Fax**

President and CEO of the Organization for the Advancement of Structured Information Standards (OASIS). In addition to serving on the OASIS Board of Directors, Mr. Gannon has served since 2000 with the United Nations Economic Commission for Europe (UNECE), as Chairman of the Team of Specialists for Internet Enterprise Development, which advises governments in transitional economies on best practices for electronic business. He also serves on the ebXML (electronic business using eXtensible Markup Language) Joint Coordinating Committee together with management from UN/CEFACT. He has worked for BEA Systems, where he served as Senior Vice President in the E-Commerce Integration Division. Prior to BEA, Mr. Gannon served as Vice President of Marketing and Industry Programs at Netfish Technologies and as Vice President of Strategic Programs for the CommerceNet Consortium, directing research and development efforts in new Internet commerce standards such as XML. While at CommerceNet, he served as the first Project Leader for RosettaNet and as Executive Director for the Open Buying on the Internet (OBI) initiative. Mr. Gannon is co-author of the book: "Building Database-Driven Web Catalogs," and is an international speaker on electronic business. Mr. Gannon has also provided guidance to governmental leaders (ministers and heads of state) on adoption of electronic business (Information & Communication Technology) strategies to facilitate economic growth; which has included Lee Teng-hui, President of the Republic of China, and Askar Akayev, President of the Kyrgyz Republic.

## Helen Purcell

### Maricopa County Recorder

111 S. 3rd Ave  
Phoenix, AZ 85003

Office: 602-506-3629

Cell: 602-390-2516

Fax: 602-506-4050

e-mail: hpurcell@risc.maricopa.gov

---

Helen Purcell was elected to the office of Maricopa County Recorder in November, 1988; and re-elected in November, 1992, November, 1996, and November, 2000 – the second woman to hold this position since 1871. Born in Topeka, Kansas, she has been a Phoenix resident since 1964. Mrs. Purcell began her career with T. J. Bettles Mortgage Company in Texas, subsequently becoming a Real Estate Trust Officer with Stewart Title & Trust of Phoenix. She has been a member of the Board of Directors of the National Association of Counties (NACo) since December, 1997, a member of the Board of Directors of the Kids Voting-Arizona, a member of the National Association of County Recorders and Clerks, and the International Association of Clerks, Recorders, Elections Officials and Treasurers. In May, 1998, Mrs. Purcell received the National Kids Voting Excellence Award. She is Past President of the Arizona Association of Counties and a former President of the Arizona Association of County Recorders. She is a member of The Property Records Industry's Joint Task Force, a Subcommittee of the National Association of County Recorders, Election Officials and Clerks (NACRC), and the Co-Chairperson of the Technology Committee. She is a member of the State of Arizona's Election Law Sub-Committee. In November of 2000, Mrs. Purcell was asked to serve on the National Commission on Election Standards and Reform, a twenty-member panel created by the National Association of Counties (NACo) and NACRC to review the American election process and make recommendations to improve it. Mrs. Purcell has two grown sons, Mark and Todd, and four grandsons.

Mrs. Purcell's statutory duties and responsibilities include recording and maintaining, for permanent public record, 8,000 to 10,000 documents per day, and maintaining voter registration rolls for over 1,300,000 registered voters. In addition, she is responsible for administering the Elections Department that conducts all national, state and countywide elections, and provides elections support for cities, towns, schools, and other jurisdictions.

On April 3, 2000, the Maricopa County Elections Department's Vote-By-Mail technology became part of the 2000 Computerworld Smithsonian Collection at the Smithsonian's National Museum of American History in Washington, D. C. Nominated by Michael Dell, Chairman and Chief Executive Officer of Dell Computer Corporation, Mrs. Purcell and her Department encourage voters of America's 5th largest county to request mail-in ballots by phone, mail, Internet, or walk-in, increasing overall voter participation as mail-in ballots grow to account for a third of the total ballots.

020326

**Donald A. Norman, Ph.D.**

**Nielsen Norman Group  
48921 Warm Springs Boulevard  
Fremont, California 94539-7767  
Tel. (408) 720-8808**

**Web Site: <http://www.nngroup.com/about/>**

Professor of Computer Science at Northwestern University and co-founder of the Nielsen Norman Group, an executive consulting firm that helps companies produce human-centered products and services. Norman serves as advisor and board member to numerous companies in high technology and consumer products and to non-profit organizations in the area of policy and education.

Norman has served as Vice President of the Advanced Technology Group at Apple Computer and as an executive at Hewlett Packard and UNext, a distance education company. He is Professor Emeritus at the University of California, San Diego where he was founding chair of the Department of Cognitive Science and chair of the Department of Psychology. He is a trustee of the Institute of Design in Chicago, IL.

Norman received a B.S. degree from MIT and an MS degree from the University of Pennsylvania, both in Electrical Engineering. His doctorate, from the University of Pennsylvania, is in Psychology. In 1995, he received an honorary degree from the University of Padua (Italy).

He was one of the founders of the Cognitive Science Society and has been chair of the society and editor of its journal, Cognitive Science. He is a fellow of the Human Factors & Ergonomics Society, the American Psychological Society, and the American Academy of Arts and Sciences, the Association for Computing Machinery (ACM). In 2002 he received the "Lifetime Achievement Award" from SIGCHI, the professional organization for Computer-Human Interaction. He has been a Fellow at the Center for Advanced Studies in the Behavioral Sciences (Stanford).

Dr. Norman has published extensively in journals and books, and is the author or co-author of thirteen books, with translations into twelve languages, including "The Design of Everyday Things," and "Things That Make Us Smart." His latest book is "The Invisible Computer: Why good products can fail, the PC is so complex, and information appliances are the answer." Business Week has called this "the bible of the 'post PC' thinking." (No ties to voting. Considered a guru in the field of human-computer interactions)



**SHARON TURNER BUIE**  
Director of Elections  
Kansas City Board of Election Commissioners

Ms. Buie serves as co-director of elections for the Kansas City Board of Election Commissioners, administering policies, directives and decisions of the Board while insuring the proper conduct of all public elections in the city of Kansas City, Missouri, within the boundaries of Jackson County.

Along with her co-director, Ms. Buie is responsible for servicing over 220,000 registered voters with 26 full time, up to 50 part time, and approximately 1,600 temporary employees on election days. Typically, four to six elections are held annually.

During her tenure, she has received the industry's highest designation of CERA, Certified Elections/Registration Administrator and she has been appointed to several Boards and Commissions:

- EAC Board of Advisors
  - EAC Technical Guidelines Development Committee
- The Blunt Commission by Secretary of State Blunt
- The Blunt Commission on Election Reform
- Chair of the Missouri State Help America Vote Act Education/Training Committee
- The International Foundation for Election Systems Miami/Dade Monitoring Project
- The International Foundation for Election Systems Washington D.C. State Plan Project
- The International Association of Clerks, Recorders, Election Officials and Treasurers representative on The Election Assistance Commission Advisory Board for the Help America Vote Act

Ms. Buie also holds memberships in several organizations: The Election Assistance Commission, which is a newly established organization commissioned by the President of the United States; The Blunt Commission, which was established by Missouri Secretary of State Blunt to improve the election process, the International Association of Clerks, Recorders, Election Officials and Treasurers, The Election Center, the Missouri Association of County Clerks & Election Authorities, the National Association of County Recorders, Election Officials and Clerks, the NAACP, League of Women Voters and Citadel Gardens, Inc., a residential housing center for senior adults.



DeForest Soaries  
Jr./EAC/GOV

06/03/2004 10:46 PM

Raymundo Martinez/EAC/GOV, "Paul DeGregorio"  
To <pdegregorio@eac.gov>, "Gracia Hillman"  
<ghillman@eac.gov>, "DeForest Soaries"  
cc Dsavoy@eac.gov

bcc

Subject TGDC

We will need to vote to appoint the TGDC. Since four of the members are our appointees with NIST, it is incumbent upon us to properly consider and appoint them.

---

Sent from my BlackBerry Wireless Handheld

020329



**Paul DeGregorio/EAC/GOV**

06/08/2004 02:20 PM

To Gracia Hillman/EAC/GOV, Raymundo Martinez/EAC/GOV,  
DeForest Soaries Jr./EAC/GOV  
cc Diane Savoy/EAC/GOV, Joan A. Wooley/EAC/GOV, John C.  
Vergelli/EAC/GOV

bcc

Subject TGDC appointees

Fellow Commissioners,

Attached is the list and the bios of the 15 people that I will propose that we ratify as the members of the Technical Guidelines Development Committee. In addition to the electronic copies, I am also going to give you a paper version of same.

Unless I hear from you otherwise, on Thursday, June 10, I will submit a tally vote for ratification of these appointees.

Please note that those appointees with an (EAC) after their name are the appointees of which we have real discretion. Secretary Davidson (R) and Ms. Miller (D) come from the Standards board; Ms. Turner-Buie (D) and Ms. Purcell (R) come from the Advisory Board (as required by HAVA).

Please let me know if you have any questions. Thanks.



EAC\_TGDC 6-8-04.pdf TGDC members bio.pdf

**Paul DeGregorio**

Commissioner

US Election Assistance Commission

1225 New York Ave, NW

Suite 1100

Washington, DC 20005

1-866-747-1471 toll-free

202-566-3100

202-566-3127 (FAX)

pdegregorio@eac.gov

www.eac.gov

020336

Attachments found at  
NIST letter to the  
EAC dated  
April 27, 2004



Paul DeGregorio/EAC/GOV  
06/08/2004 03:12 PM

To John C. Vergelli/EAC/GOV  
cc  
bcc  
Subject TGDC list doc and xls



EAC\_TGDC 6-8-04.doc TGDC 6-8-04.xls

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# Technical Guidelines Development Committee

| Organization<br>or Official  | Acronym<br>Moniker | Designee<br>First<br>Name | Designee<br>Last<br>Name | Title   | Address                        | City             | St | Zip        | Phone        | Fax          | Email                         |
|--|--------------------|---------------------------|--------------------------|---|--------------------------------|------------------|----|------------|--------------|--------------|-------------------------------|
| Director of the National<br>Institute of Standards and<br>Technology | NIST               | Dr. Arden                 | Bement                   | Acting Director of<br>the National Science<br>Foundation (NSF)  | 100 Bureau Drive, Stop 1000    | Gaithersburg     | MD | 20899-1000 | 703-292-8004 |              | arden.bement@nist.gov         |
| Standards Board ( EAC )  | Standards Board    | Donetta                   | Davidson                 | Colorado Secretary<br>of State  | 1560 Broadway, Ste. 200        | Denver           | CO | 80202      | 303-894-2389 | 303-894-2389 |                               |
| Standards Board ( EAC )  | Standards Board    | Alice                     | Miller                   | Director of Elections-<br>District of Columbia  | 441 Fourth St, N.W., Rm 1130   | Washington       | DC | 20001      | 202-727-2525 | 202-347-2648 | apmiller@dcboee.org           |
| Board of Advisors ( EAC )  | Board of Advisors  | Sharen                    | Turner-Bule              | Director of Elections-<br>Kansas City   | 1828 Walnut Street, Suite 300  | Kansas City      | MO | 64108      | 816-842-4811 | 816-472-4960 | sharon@kceb.org               |
| Board of Advisors ( EAC )  | Board of Advisors  | Helen                     | Purcell                  | Maricopa County<br>Recorder   | 111 S 3rd Avenue               | Phoenix          | AZ | 85003      | 602-506-3629 | 602-506-4050 | hpurcell@risc.maricopa.gov    |
| Architectural and<br>Transportation Barrier<br>Compliance Board      | Access Board       | James (Jim) R.            | Harding                  | Board Member  | 6027 Ox Bottom Manor Drive     | Tallahassee      | FL | 32312      |              |              | HardinJ@vr.doe.state.fl.us    |
| Architectural and<br>Transportation Barrier<br>Compliance Board      | Access Board       | James                     | Elekes                   | Board Member  | 121 Mountain Avenue            | North Plainfield | NJ | 07080-4355 |              |              | jelekes@comcast.net           |
| American National Standards<br>Institute                             | ANSI               | Ann                       | Caldas                   | Director Procedures<br>and Standards<br>Administration  | 25 West 43 Street, 4th Floor   | New York         | NY | 10036      | 212-642-4914 | 212-840-2298 | Acaldas@ansi.org              |
| Institute of Electrical and<br>Electronics Engineers                 | IEEE               | H. Stephen                | Berger                   | TEM Consulting, LP-<br>Chair, IEEE SEC 38<br>(Voting Syst. Stds.)   | 140 River Rd                   | Georgetown       | TX | 78628      | 512-864-3365 | 512-869-8709 | stephen.berger@ieee.org       |
| National Association of State<br>Election Directors                  | NASED              | Dr. Brittain              | Williams                 | Retired professor-<br>Kennesaw State-<br>University of<br>Georgia   | 2776 Ardowne Drive             | Tucker           | GA | 30084      | 770-934-6632 | 770-423-6905 | britw@bellsouth.net           |
| National Association of State<br>Election Directors                  | NASED              | Paul                      | Craft                    | Florida Department<br>of State, Voting<br>Systems Division  | 107 West Gaines Street, Rm 231 | Tallahassee      | FL | 32399      | 850-245-8220 | 850-921-0783 | pcraft@dos.state.fl.us        |
| Other Sci-Techs  |                    | Dr. Ronald                | Rivest                   | Professor, MIT-<br>Department of<br>Electrical Engineering<br>and Computer<br>Science                       | 545 Technology Square          | Cambridge        | MA | 2139       | 617-253-5880 | 617-258-9738 | rivest@mit.edu                |
| Other Sci-Techs  |                    | Dr. Daniel                | Schutzer                 | Vice President &<br>Director of External<br>Standards and<br>Advanced<br>Technology, e-Citil,<br>CitilGroup | 750 Washington Blvd. 7th Floor | Samford          | CT | 6901       | 203-975-6812 |              | schutzerd@citilgroup.com      |
| Other Sci-Techs  |                    | Patrick                   | Gannon                   | President and CEO,<br>OASIS   | 630 Boston Road                | Billerica        | MA | 1821       | 978-667-5115 | 978-667-5114 | patrick.gannon@oasis-open.org |
| Other Sci-Techs  |                    | Whitney                   | Quesenberry              | Director-Usability<br>Professionals'<br>Association   | 78 Washington Avenue           | High Bridge      | NJ | 8829       | 908-638-5467 |              | whitneyq@wqusability.com      |

020333



U.S. ELECTION ASSISTANCE COMMISSION  
1225 NEW YORK AVENUE, N.W., SUITE 1100  
WASHINGTON, D.C. 20005

OFFICE OF THE CHAIRMAN

BEFORE THE U.S. ELECTION ASSISTANCE COMMISSION

In the Matter of )  
)  
)  
Approval of Recommended Joint )  
Appointments to Technical )  
Guidelines Development Committee;) )  
Letter Re Same to Director, NIST )

CERTIFICATION

I, DeForest B. Soaries, Jr., Chairman of the U.S. Election Assistance Commission do hereby certify that on June 10, 2004, the Commission decided by a vote of 4-0 to approve the following:

1. Approval of Recommended Joint Appointments to Technical Guidelines Development Committee; Letter Re Same to Director, NIST.

Commissioners Soaries, Hillman, Martinez and DeGregorio voted affirmatively for the decision.

7/2/04 6/10/04  
Date

DeForest B. Soaries, Jr.  
DeForest B. Soaries, Jr.  
Chairman



U.S. ELECTION ASSISTANCE COMMISSION  
1225 New York Ave. NW - Suite 1100  
Washington, DC 20005

TALLY VOTE MATTER

DATE & TIME OF TRANSMITTAL: June 9, 2004, 10:00 AM

BALLOT DEADLINE: June 11, 2004, 10:00 AM

COMMISSIONERS: DEGREGORIO, HILLMAN, MARTINEZ, SOARIES

SUBJECT: APPROVAL OF RECOMMENDED JOINT APPOINTMENTS TO  
TECHNICAL GUIDELINES DEVELOPMENT COMMITTEE;  
LETTER RE SAME TO DIRECTOR, NIST.

☒ I approve the recommendation. — *as edited*

☐ I disapprove the recommendation.

☐ I object to the recommendation.

☐ I am recused from voting.

COMMENTS: See edits to spelling of Ms. Turner-Buie's  
name and to the letter.

DATE: 6/9/04 SIGNATURE: Jacques Hillman

A definite vote is required. All ballots must be signed and dated. Please return ONLY THE BALLOT to the Consulting Chief of Staff. Please return the ballot no later than date and time shown above.

FROM COMMISSIONER DeGREGORIO

020335





U.S. ELECTION ASSISTANCE COMMISSION  
1225 New York Ave. NW - Suite 1100  
Washington, DC 20005

June 9, 2004

MEMORANDUM

TO: EAC Commissioners

FROM: Paul DeGregorio *Paul DeGregorio*  
Commissioner

SUBJ: Submission for Tally Vote—Recommended Joint Appointments to the  
Technical Guidelines Development Committee; Letter to Acting Director,  
National Institute of Standards and Technology, Requesting Concurrence  
in Joint Appointment

I respectfully recommend that the Commission take the following actions:

1. Recommended Joint Appointments to the Technical Guidelines Development Committee.

That the Commission recommends the joint appointment, with the Director of the National Institute of Standards and Technology (HAVA sec. 221(c)), of the following individuals to be members of the Technical Guidelines Development Committee:

- a. Donetta Davidson  
Colorado Secretary of State  
(HAVA sec. 221(c)(1)(A)(i) (Standards Board))
- b. Alice Miller  
Director of Elections-District of Columbia  
(HAVA sec. 221(c)(1)(A)(i) (Standards Board))
- c. *Sharon* *no hyphen*  
~~Sharon~~ Turner Buie  
Director of Elections-Kansas City  
(HAVA sec. 221(c)(1)(A)(ii) (Board of Advisors))

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- d. Helen Purcell  
Maricopa County Recorder  
(HAVA sec. 221(c)(1)(A)(ii) (Board of Advisors))
- e. James (Jim) R. Harding  
Member, Architectural and Transportation Barrier Compliance Board  
(HAVA sec. 221(c)(1)(A)(iii) (Architectural and Transportation Barrier Compliance Board))
- f. James Elekes  
Member, Architectural and Transportation Barrier Compliance Board  
(HAVA sec. 221(c)(1)(A)(iii) (Architectural and Transportation Barrier Compliance Board))
- g. Ann Caldas  
Director, Procedures and Standards Administration  
American National Standards Institute  
(HAVA sec. 221(c)(1)(B) (American National Standards Institute))
- h. H. Stephen Berger  
TEM Consulting, LP  
Chair, IEEE SEC 38 (Voting Syst. Stds.), Institute of Electrical and Electronics Engineers  
(HAVA sec. 221(c)(1)(C) (Institute of Electrical and Electronics Engineers))
- i. Dr. Brittain Williams  
Retired professor- Kennesaw State- University of Georgia  
(HAVA sec. 221(c)(1)(D) (National Association of State Election Directors))
- j. Paul Craft  
Florida Department of State, Voting Systems Division  
(HAVA sec. 221(c)(1)(D) (National Association of State Election Directors))
- k. Dr. Ronald Rivest  
Professor, MIT-Department of Electrical Engineering and Computer Science  
(HAVA sec. 221(c)(1)(E))
- l. Dr. Daniel Schutzer  
Vice President & Director of External Standards and Advanced Technology,  
e-Citi, CitiGroup  
(HAVA sec. 221(c)(1)(E))
- m. Patrick Gannon  
President and CEO, OASIS  
(HAVA sec. 221(c)(1)(E))

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- n. Whitney Quesenbery  
Director-Usability Professionals' Association  
(HAVA sec. 221(c)(1)(E))

2. Letter to Director, National Institute of Standards and Technology, Requesting  
Concurrence in Joint Appointments.

That the Commission approves the attached letter to the Director, National Institute of Standards and Technology, requesting that the Director concur in the recommended joint appointments to the Technical Guidelines Development Committee, and also that the Commission authorize the Chairman to sign and transmit the letter on its behalf.

Attached please find a ballot on which you may mark your vote on this matter, and instructions and a deadline for returning your vote to the Chairman.

Attachment

CC: Consulting Chief of Staff



U.S. ELECTION ASSISTANCE COMMISSION  
1225 New York Ave. NW - Suite 1100  
Washington, DC 20005

OFFICE OF THE CHAIRMAN

June   , 2004

Dr. Arden Bement, Jr.  
Acting Director, National Science Foundation  
Director, National Institute of Standards and Technology  
100 Bureau Drive, Stop 1000  
Gaithersburg, MD 20899-1000

Dear Dr. Bement:

On June   , 2004, the Election Assistance Commission (EAC) voted to recommend that the following individuals be jointly appointed, under 15 U.S.C. 15361, by the EAC and the Director of the National Institute of Standards and Technology (NIST) to the Technical Guidelines Development Committee (TGDC):

Donetta Davidson  
Colorado Secretary of State  
(HAVA sec. 221(c)(1)(A)(i) (Standards Board))

Alice Miller  
Director of Elections-District of Columbia  
(HAVA sec. 221(c)(1)(A)(i) (Standards Board))

~~Sharon~~ Sharon Turner Buie (no by phone)  
Director of Elections-Kansas City  
(HAVA sec. 221(c)(1)(A)(ii) (Board of Advisors))

Helen Purcell  
Maricopa County Recorder  
(HAVA sec. 221(c)(1)(A)(ii) (Board of Advisors))

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Dr. Arden Bement, Jr.  
June \_\_

James (Jim) R. Harding  
Member, Architectural and Transportation Barrier Compliance Board  
(HAVA sec. 221(c)(1)(A)(iii) (Architectural and Transportation Barrier Compliance Board))

James Elekes  
Member, Architectural and Transportation Barrier Compliance Board  
(HAVA sec. 221(c)(1)(A)(iii) (Architectural and Transportation Barrier Compliance Board))

Ann Caldas  
Director, Procedures and Standards Administration  
American National Standards Institute  
(HAVA sec. 221(c)(1)(B) (American National Standards Institute))

H. Stephen Berger  
TEM Consulting, LP  
Chair, IEEE SEC 38 (Voting Syst. Stds.), Institute of Electrical and Electronics Engineers  
(HAVA sec. 221(c)(1)(C) (Institute of Electrical and Electronics Engineers))

Dr. Brittain Williams  
Retired professor- Kennesaw State- University of Georgia  
(HAVA sec. 221(c)(1)(D) (National Association of State Election Directors))

Paul Craft  
Florida Department of State, Voting Systems Division  
(HAVA sec. 221(c)(1)(D) (National Association of State Election Directors))

Dr. Ronald Rivest  
Professor, MIT-Department of Electrical Engineering and Computer Science  
(HAVA sec. 221(c)(1)(E))

Dr. Daniel Schutzer  
Vice President & Director of External Standards and Advanced Technology,  
e-Citi, CitiGroup  
(HAVA sec. 221(c)(1)(E))

Patrick Gannon  
President and CEO, OASIS  
(HAVA sec. 221(c)(1)(E))

Whitney Quesenbery  
Director-Usability Professionals' Association  
(HAVA sec. 221(c)(1)(E))

Dr. Arden Bement, Jr.

June —

The Commission has authorized me to request that you, as Director of NIST, concur in the joint appointment of these individuals.

On behalf of the Commission, I express my deep appreciation for the assistance rendered to the EAC by NIST. We are proud of our continuing relationship with NIST, and of the important work with which our two organizations have been jointly tasked.

If you require any assistance from EAC you may contact me or my Special Assistant, Ms. Joan Wooley, at (202) 566-3100.

Sincerely yours,

DeForest B. Soaries, Jr.  
Chairman

020341



U.S. ELECTION ASSISTANCE COMMISSION  
1225 New York Ave. NW - Suite 1100  
Washington, DC 20005

TALLY VOTE MATTER

DATE & TIME OF TRANSMITTAL: June 9, 2004, 10:00 AM

BALLOT DEADLINE: June 11, 2004, 10:00 AM

COMMISSIONERS: DeGREGORIO, HILLMAN, MARTINEZ, SOARIES

SUBJECT: APPROVAL OF RECOMMENDED JOINT APPOINTMENTS TO  
TECHNICAL GUIDELINES DEVELOPMENT COMMITTEE;  
LETTER RE SAME TO DIRECTOR, NIST.

☒

I approve the recommendation.

☐

I disapprove the recommendation.

☐

I object to the recommendation.

☐

I am recused from voting.

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

DATE: 6/9/04

SIGNATURE: \_\_\_\_\_

A definite vote is required. All ballots must be signed and dated. Please return ONLY THE BALLOT to the Consulting Chief of Staff. Please return the ballot no later than date and time shown above.

FROM COMMISSIONER DeGREGORIO

020342



U.S. ELECTION ASSISTANCE COMMISSION  
1225 New York Ave. NW - Suite 1100  
Washington, DC 20005

TALLY VOTE MATTER

DATE & TIME OF TRANSMITTAL: June 9, 2004, 10:00 AM

BALLOT DEADLINE: June 11, 2004, 10:00 AM

COMMISSIONERS: DeGREGORIO, HILLMAN, MARTINEZ, SOARIES

SUBJECT: APPROVAL OF RECOMMENDED JOINT APPOINTMENTS TO  
TECHNICAL GUIDELINES DEVELOPMENT COMMITTEE;  
LETTER RE SAME TO DIRECTOR, NIST.

- ☒ I approve the recommendation.
- ☐ I disapprove the recommendation.
- ☐ I object to the recommendation.
- ☐ I am recused from voting.

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

DATE: June 10, 2004 SIGNATURE: Paul DeGregorio

A definite vote is required. All ballots must be signed and dated. Please return ONLY THE BALLOT to the Consulting Chief of Staff. Please return the ballot no later than date and time shown above.

FROM COMMISSIONER DeGREGORIO

020343





U.S. ELECTION ASSISTANCE COMMISSION  
1225 New York Ave. NW - Suite 1100  
Washington, DC 20005

TALLY VOTE MATTER

DATE & TIME OF TRANSMITTAL: June 9, 2004, 10:00 AM

BALLOT DEADLINE: June 11, 2004, 10:00 AM

COMMISSIONERS: DeGREGORIO, HILLMAN, MARTINEZ, SOARIES

SUBJECT: APPROVAL OF RECOMMENDED JOINT APPOINTMENTS TO  
TECHNICAL GUIDELINES DEVELOPMENT COMMITTEE;  
LETTER RE SAME TO DIRECTOR, NIST.

- ☒ I approve the recommendation.  
☐ I disapprove the recommendation.  
☐ I object to the recommendation.  
☐ I am recused from voting.

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

DATE: 6/10/04

SIGNATURE: Roy Martinez

A definite vote is required. All ballots must be signed and dated. Please return ONLY THE BALLOT to the Consulting Chief of Staff. Please return the ballot no later than date and time shown above.

FROM COMMISSIONER DeGREGORIO

020344



U.S. ELECTION ASSISTANCE COMMISSION  
1225 New York Ave. NW - Suite 1100  
Washington, DC 20005

June 9, 2004

MEMORANDUM

TO: EAC Commissioners

FROM: Paul DeGregorio *Paul DeGregorio*  
Commissioner

SUBJ: Submission for Tally Vote—Recommended Joint Appointments to the  
Technical Guidelines Development Committee; Letter to Acting Director,  
National Institute of Standards and Technology, Requesting Concurrence  
in Joint Appointment

I respectfully recommend that the Commission take the following actions:

1. Recommended Joint Appointments to the Technical Guidelines Development Committee.

That the Commission recommends the joint appointment, with the Director of the National Institute of Standards and Technology (HAVA sec. 221(c)), of the following individuals to be members of the Technical Guidelines Development Committee:

- a. Donetta Davidson  
Colorado Secretary of State  
(HAVA sec. 221(c)(1)(A)(i) (Standards Board))
- b. Alice Miller  
Director of Elections-District of Columbia  
(HAVA sec. 221(c)(1)(A)(i) (Standards Board))
- c. Sharen Turner-Buie  
Director of Elections-Kansas City  
(HAVA sec. 221(c)(1)(A)(ii) (Board of Advisors))

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- d. Helen Purcell  
Maricopa County Recorder  
(HAVA sec. 221(c)(1)(A)(ii) (Board of Advisors))
- e. James (Jim) R. Harding  
Member, Architectural and Transportation Barrier Compliance Board  
(HAVA sec. 221(c)(1)(A)(iii) (Architectural and Transportation Barrier Compliance Board))
- f. James Elekes  
Member, Architectural and Transportation Barrier Compliance Board  
(HAVA sec. 221(c)(1)(A)(iii) (Architectural and Transportation Barrier Compliance Board))
- g. Ann Caldas  
Director, Procedures and Standards Administration  
American National Standards Institute  
(HAVA sec. 221(c)(1)(B) (American National Standards Institute))
- h. H. Stephen Berger  
TEM Consulting, LP  
Chair, IEEE SEC 38 (Voting Syst. Stds.), Institute of Electrical and Electronics Engineers  
(HAVA sec. 221(c)(1)(C) (Institute of Electrical and Electronics Engineers))
- i. Dr. Brittain Williams  
Retired professor- Kennesaw State- University of Georgia  
(HAVA sec. 221(c)(1)(D) (National Association of State Election Directors))
- j. Paul Craft  
Florida Department of State, Voting Systems Division  
(HAVA sec. 221(c)(1)(D) (National Association of State Election Directors))
- k. Dr. Ronald Rivest  
Professor, MIT-Department of Electrical Engineering and Computer Science  
(HAVA sec. 221(c)(1)(E))
- l. Dr. Daniel Schutzer  
Vice President & Director of External Standards and Advanced Technology,  
e-Citi, CitiGroup  
(HAVA sec. 221(c)(1)(E))
- m. Patrick Gannon  
President and CEO, OASIS  
(HAVA sec. 221(c)(1)(E))

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- n. Whitney Quesenbery  
Director-Usability Professionals' Association  
(HAVA sec. 221(c)(1)(E))

2. Letter to Director. National Institute of Standards and Technology. Requesting  
Concurrence in Joint Appointments.

That the Commission approves the attached letter to the Director, National Institute of Standards and Technology, requesting that the Director concur in the recommended joint appointments to the Technical Guidelines Development Committee, and also that the Commission authorize the Chairman to sign and transmit the letter on its behalf.

Attached please find a ballot on which you may mark your vote on this matter, and instructions and a deadline for returning your vote to the Chairman.

Attachment

CC: Consulting Chief of Staff